NCFS Daily Processing Schedule

INT = Interface RPT = Report

Daily Schedule	Interface/Report/Auto-Post	Full Name	Inbound/Outbound	Process Area
Every Half an hour	ESS Scheduled Process	Process Supply Chain Orchestration Interface for Oracle Fusion Inventory Management–	N/A	Inventory
Every Half an hour	ESS Scheduled Process	Process Supply Chain Orchestration Interface for Oracle Self Service Procurement	N/A	Inventory
Every hour	Create Accounting for AP runs	Posts AP transactions to GL	N/A	Procure to Pay
12:05 AM	INT-AP-016	Previous Day AP Payments back to Agency Subsystems	Outbound	Procure to Pay
12:15 AM	INT-AP-002	AP Invoices from Agency Subsystems	Inbound	Procure to Pay
12:15 AM	INT-AP-030	AP Invoices from Agency Subsystems – One-time payments	Inbound	Procure to Pay
12:15 AM	Validate Payables Invoices – AP Invoice Interfaces (AP002 & AP030)	Ensure invoice details are correct prior to invoice approval	N/A	Procure to Pay
12:15 AM	Initiate Invoice Approval – AP Invoice Interfaces (AP002 & AP030)	Approves invoices that have been validated	N/A	Procure to Pay
2:00 AM	INT-AP-028	P-Card monthly statement invoices from Bank of America	N/A	Procure to Pay
3:00 AM	INT-AP-025	Updates payment priority on invoice installments	Internal	Procure to Pay
3:00 AM	INT-IN-006	FBR DAC Food Warehouses Issues and Returns Outbound Report	N/A	Inventory
3:05 AM	INT-IN-007	FBR DAC Produce Issues and Returns Outbound Report	N/A	Inventory
3:30 AM	INT-IN-005	FBR Daily Items Average Cost Changes Report	N/A	Inventory
4:45 AM	INT-BE-020	Capital Improvement Allotment Interface from IBIS	Inbound	Budget Execution
5:00 AM	INT-BE-002	General Fund Allotment Interface from IBIS	Inbound	Budget Execution
5:00 AM	INT-AP-025	AP Payment Priority Update	Inbound	Procure to Pay

5:00 AM	INT-CM-020	AP Check Information for External Cash Transaction Interface	Inbound	Procure to Pay
5:00 AM	INT-RTR-013	GL Balances from Interface Agencies	Inbound	Record to Report
5:00 AM	INT-RTR-066	NCFS Journal Interface from Agencies	Inbound	Record to Report
5:15 AM	INT-CM-011	Bank Statement Import from DST	Inbound	Cash Management
5:15 AM	Auto-Post runs	Posts IBIS interface transactions	N/A	Budget Execution
5:30 AM	Auto-Post runs	Posts all non-cash transactions	N/A	Record to Report
5:30 AM	Auto-Post runs	Posts all interfaced transactions from NCHFA, NCEL, NCDOT and Universities	N/A	Record to Report
5:35 AM	INT-BE-018	Operating & Capital Appropriations Interface from IBIS	Inbound	Budget Execution
5:45 AM	INT-BE-019	Appropriation Transfers Interface from IBIS	Inbound	Budget Execution
5:45 AM	Transfer to GL runs	Moves all Approved IC transactions to General Ledger	N/A	Cash Management
6:00 AM	Auto-Post runs	Posts all Approved IC transactions	N/A	Cash Management
6:15 AM	Auto-Reverse Journal runs	Create a reversal transaction for the "NC AGY INTERNAL BC" journal category in the NC CASH US ledger	N/A	Record to Report
6:25 AM	INT-CM-019	NCFS Transfers Interface from Agencies	Inbound	Cash Management
6:00 – 9:40 AM	Auto Approval of Deposits (every 15 min)	*ACH/Wire Deposits require manual DST approval – submit journals early to allow time for approval	N/A	Cash Management
7:00 AM	INT-AP-025	Updates payment priority on invoice installments	Inbound/Outbound	Procure to Pay
7:30 - 8:00 AM	INT-AP-005	Payment information to Bank of America – submitted manually	Outbound	Procure to Pay/Cash Management
8:00 AM	Process Expense Reimbursements (ERs) and Cash Advances (CAs)	Sends ERs and CAs to Accounts Payable	N/A	Procure to Pay
8:00 AM	INT-AP-025	Updates payment priority on invoice installments	Internal	Procure to Pay
8:30 AM	INT-CM-016	Monthly Interface file on the 1st working day of the month	Inbound	Cash Management
9:00 AM	INT-BE-002	General Fund Allotment Interface from IBIS	Inbound	Budget Execution

9:00 AM	INT-RTR-066	NCFS Journal Interface *Users should query interface file and review for accuracy	Inbound	Record to Report
9:00 AM	INT-AP-010	Positive Pay file sent to DST	Outbound	Procure to Pay/Cash Management
9:00 AM	INT-AP-025	Updates payment priority on invoice installments	Internal	Procure to Pay
9:10 AM	INT-BE-020	Capital Improvement Allotment/ Supplemental Cash Interface from IBIS	Inbound	Budget Execution
9:15 AM	Auto-Post runs	Posts IBIS interface transactions	N/A	Budget Execution
9:30 AM	INT-AP-002	AP Invoices from Agency Subsystems	Inbound	Procure to Pay
9:30 AM	INT-AP-030	AP Invoices from Agency Subsystems – One-time payments	Inbound	Procure to Pay
9:30 AM	Validate Payables Invoices – AP Invoice Interfaces (AP002 & AP030)	Ensure invoice details are correct prior to invoice approval	N/A	Procure to Pay
9:30 AM	Initiate Invoice Approval – AP Invoice Interfaces (AP002 & AP030)	Approves invoices that have been validated	N/A	Procure to Pay
9:45 AM	Auto-Post runs	Posts all Approved Deposits	N/A	Cash Management
9:45 AM	Auto-Post runs	Posts all non-cash transactions	N/A	Record to Report
9:45 AM	INT-BE-019	Appropriation Transfers Interface from IBIS	Inbound	Budget Execution
9:50 AM	Auto-Post runs	Posts all interfaced transactions from NCHFA, NCEL, NCDOT and Universities	N/A	Record to Report
10:00 AM	Payment Approval Initiated in AP	AP users should have all PPRs (Payment Process Requests) in 'Payment Approval Initiated' status	N/A	Procure to Pay
10:00 AM	INT-AP-025	Updates payment priority on invoice installments	Internal	Procure to Pay
10:05 AM	Create Accounting for AP runs	Posts AP transactions to GL	N/A	Procure to Pay
10:15 AM	INT-CM-012	AP IGOs to IC Interface	Inbound	Cash Management
10:25 AM	Central Compliance deadline for IC Transfers, Manual Disbursements & AP Disbursements	Submit all transactions before the cutoff time	N/A	Cash Management

10:27AM	Create Accounting for AP runs	Posts AP transactions to GL	N/A	Procure to Pay
10:25 – 1:00 PM	Central Compliance reviews Transfers (interfaced and manual), Manual Disbursement Journals, AP Disbursement Journals, E–pays	Approves/rejects as applicable	N/A	Cash Management
11:00 AM	INT-AP-025	Updates payment priority on invoice installments	Internal	Procure to Pay
11:00 AM	INT-RTR-013	GL Balances from Interface Agencies	Inbound	Record to Report
12:00 PM	Process Expense Reimbursements (ERs) and Cash Advances (CAs)	Sends ERs and CAs to Accounts Payable	N/A	Procure to Pay
12:00 PM	INT-AP-025	Updates payment priority on invoice installments	Internal	Procure to Pay
12:30 PM	Transfer to GL runs	Moves all Approved IC transactions to General Ledger	N/A	Cash Management
1:00 PM	Auto-Post runs	Posts all Approved Disbursements & IC transactions *Users can run daily transactional reports to review posted and pending transactions	N/A	Cash Management
1:00 PM	Auto-Post runs	Posts all non-cash transactions	N/A	Record to Report
1:20 PM	Auto-Post runs	Posts all interfaced transactions from NCHFA, NCEL, NCDOT and Universities	N/A	Record to Report
1:55pm	INT-OTC-009	AR IGO Receipt Interface	N/A	Accounts Receivable
1:55pm	INT-OTC-011	AR Deposit Interface	N/A	Accounts Receivable
2:00 PM	INT-RTR-013	GL Balances from Interface Agencies	Inbound	Record to Report
2:00 PM	INT-AP-025	Updates payment priority on invoice installments	Internal	Procure to Pay
2:15 PM	INT-CM-012	AP IGOs to IC Interface	Inbound	Cash Management
4:00 PM	Process Expense Reimbursements (ERs) and Cash Advances (CAs)	Sends ERs and CAs to Accounts Payable	N/A	Procure to Pay

4:00 PM	INT-AP-030	AP Invoices from Agency Subsystems – One-time payments	Inbound	Procure to Pay
4:00 PM	INT-AP-002	AP Invoices from Agency Subsystems	Inbound	Procure to Pay
4:00 PM	Initiate Invoice Approval – AP Invoice Interfaces (AP002 & AP030)	Approves invoices that have been validated	N/A	Procure to Pay
4:00 PM	Validate Payables Invoices – AP Invoice Interfaces (AP002 & AP030)	Ensure invoice details are correct prior to invoice approval	N/A	Procure to Pay
4:00 PM	INT-AP-025	Updates payment priority on invoice installments	Internal	Procure to Pay
5:00 PM	Create Accounting for Cash Management	Posts CM transactions to GL	N/A	Cash Management
6:00 PM	INT-AP-025	Updates payment priority on invoice installments	Internal	Procure to Pay
6:00 PM	INT-EX-002 – DPS, SHP and DAC Only	P-Card transactions from Wright Express	Inbound	Procure to Pay
7:00 PM	Create Mass Additions for FA runs	Interface invoices to FA	N/A	Fixed Assets
8:45 PM	Auto-reconcile Bank Statements	DST File to clear NCFS checks	Inbound	Cash Management
9:00 PM	Perform Periodic Mass Copy for FA runs	Copies Cash to GASB for FA	N/A	Fixed Assets
9:00 PM	INT-IN-003	Change / Delete Inventory Organizations Outbound Integration to Ariba Report	Outbound	Inventory
9:30 PM	INT-IN-001	Change / Delete FBR Item Outbound Integration to Ariba Report	Outbound	Inventory
10:00 PM	Create Accounting for FA runs	Previous Day AP Payments back to Agency Subsystems	N/A	Fixed Assets