



January 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

During PY Corrections the system is unavailable between 3:30 - 7:30 am,
noon - 1 pm, and 3:30 - 4:30 pm.

Last day of PY monthly corrections the system is unavailable from noon until monthly finalization is completed.

All employee records will be unavailable for updates during the finalization
process for any payroll.

Employees with error conditions during the finalization process may not be paid.

Agencies should submit their NCFS requisitions (disbursements) by 10:30 am.

Integrated HR/Payroll System will charge back any bank fees incurred due to late or rejected NCFS requisitions.

The payroll/time wall date is updated on employee records the morning after finalization for
biweekly and monthly employees.

01 = Monthly Payroll

04 = Bi-weekly Payroll

January 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
28	29	30	31	1	2	3
	Time Entry COB NCFS Reqs Posted 0401 PY Finalization BWD 10-25-25	NCFS Reqs Submitted NCFS Reqs Posted	0112 Pay Day 0112 Period End NCFS Reqs Submitted	New Year's Day	0401 Pay Day 0402 Period Ends	0403 Period Begins
4	5	6	7	8	9	10
	Time Entry COB NCFS HP Req Posted			0402 PY Initialization	0402 PY Corrections	
11	12	13	14	15	16	17
	Time Entry COB 0402 PY Corrections	0402 PY Finalization BWD 11-08-25	NCFS Reqs Posted	NCFS Reqs Submitted	0402 Pay Day 0403 Period Ends	0404 Period Begins
18	19	20	21	22	23	24
	Martin Luther King Jr. Birthday	Time Entry COB	0101 PY Initialization	0101 PY Corrections 0403 PY Initialization	0101 PY Corrections 0403 PY Corrections	
25	26	27	28	29	30	31
	Time Entry COB 0101 PY Corrections 0403 PY Corrections	0101 PY Finalization MDW 12-01-25 0403 PY Finalization BWD 11-22-25	NCFS Reqs Posted NCFS Reqs Posted	NCFS Reqs Submitted NCFS Reqs Submitted	0101 Pay Day 0403 Pay Day 0404 Period End	0405 Period Begins 0101 Period End



February 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

During PY Corrections the system is unavailable between 3:30 - 7:30 am,
noon - 1 pm, and 3:30 - 4:30 pm.

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February 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2 Time Entry COB	3 NCFS HP Req Posted	4	5 0404 PY Initialization	6 0404 PY Corrections	7
8	9 Time Entry COB 0404 PY Corrections	10 0404 PY Finalization BWD 12-06-25	11 NCFS Reqs Posted	12 NCFS Reqs Submitted	13 0404 Pay Day 0405 Period End	14 0406 Period Begns
15	16 Time Entry COB	17	18 0102 PY Initialization	19 0102 PY Corrections 0405 PY Initialization	20 0102 PY Corrections 0405 PY Corrections	21
22	23 Time Entry COB 0102 PY Corrections 0405 PY Corrections	24 0102 PY Finalization MWD 01-01-26 0405 PY Finalization BWD 12-20-25	25 NCFS Reqs Posted NCFS Reqs Posted	26 NCFS Reqs Submitted NCFS Reqs Submitted	27 0102 Pay Day 0405 Pay Day 0406 Period End	28 0407 Period Begns 0102 Period End



March 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

During PY Corrections the system is unavailable between 3:30 - 7:30 am,
noon - 1 pm, and 3:30 - 4:30 pm.

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March 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2 Time Entry COB	3 NCFS HP Req Posted	4	5 0406 PY Initialization	6 0406 PY Corrections	7
8	9 Time Entry COB 0406 PY Corrections	10 0406 PY Finalization BWD 01-03-26	11 NCFS Reqs Posted	12 NCFS Reqs Submitted	13 0406 Pay Day 0407 Period End	14 0408 Period Begins
15	16 Time Entry COB	17	18	19 0407 PY Initialization	20 0103 PY Initialization 0407 PY Corrections	21
22	23 Time Entry COB 0103 PY Corrections 0407 PY Corrections	24 0103 PY Corrections 0407 PY Finalization BWD 01-17-26	25 0103 PY Corrections NCFS Reqs Posted	26 0103PY Finalization MWD 02-01-26 NCFS Reqs Submitted	27 NCFS Reqs Posted 0407 Pay Day 0408 Period End	28 0409 Period Begins
29	30 NCFS Reqs Submitted Time Entry COB	31 0103 Pay Day 0103 Period End				



April 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

During PY Corrections the system is unavailable between 3:30 - 7:30 am,
noon - 1 pm, and 3:30 - 4:30 pm.

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process for any payroll.
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04 = Bi-weekly Payroll

April 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1 0408 PY Initialization	2 0408 PY Corrections NCFS HP Req Posted	3 Good Friday	4
5	6 Time Entry COB 0408 PY Corrections	7 0408 PY Finalization BWD 01-31-26	8 NCFS Reqs Posted	9 NCFS Reqs Submitted	10 0408 Pay Day 0409 Period End	11 0410 Period Begins
12	13 Time Entry COB	14	15	16 0409 PY Initialization	17 0409 PY Corrections	18
19	20 Time Entry COB 0409 PY Corrections	21 0104 PY Initialization 0409 PY Finalization BWD 02-14-26	22 0104 PY Corrections NCFS Reqs Posted	23 0104 PY Corrections NCFS Reqs Submitted	24 0104 PY Corrections 0409 Pay Day 0410 Period End	25 0411 Period Begins
26	27 Time Entry COB 0104 PY Finalization MWD 03-01-26	28 NCFS Reqs Posted	29 NCFS Reqs Submitted	30 0104 Pay Day 0104 Period End 0410 PY Initialization		



May 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

During PY Corrections the system is unavailable between 3:30 - 7:30 am,
noon - 1 pm, and 3:30 - 4:30 pm.

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process for any payroll.
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Agencies should submit their NCFS requisitions (disbursements) by 10:30 am.

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May 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1 0410 PY Corrections	2
3	4 Time Entry COB 0410 PY Corrections NCFS HP Req Posted	5 0410 PY Finalization BWD 02-28-26	6 NCFS Reqs Posted	7 NCFS Reqs Submitted	8 0410 Pay Day 0411 Period End	9 0412 Period Begins
10	11 Time Entry COB	12	13	14 0411 PY Initialization	15 0411 PY Corrections	16
17	18 Time Entry COB 0411 PY Corrections	19 0105 PY Initialization 0411 PY Finalization BWD 03-14-26	20 0105 PY Corrections NCFS Reqs Posted	21 0105 PY Corrections NCFS Reqs Submitted	22 0105 PY Corrections 0411 Pay Day 0412 Period End	23 0413 Period Begins
24	25 Memorial Day	26 Time Entry COB 0105 PY Finalization MWD 04-01-26	27 NCFS Reqs Posted	28 NCFS Reqs Submitted 0412 PY Initialization	29 0105 Pay Day 0412 PY Corrections	30 0105 Period End
31						



June 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

During PY Corrections the system is unavailable between 3:30 - 7:30 am,
noon - 1 pm, and 3:30 - 4:30 pm.

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process for any payroll.
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June 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1 Time Entry COB 0412 PY Corrections	2 0412 PY Finalization BWD 03-28-26 NCFS HP Req Posted	3 NCFS Reqs Posted	4 NCFS Reqs Submitted	5 0412 Pay Day 0413 Period End	6 0414 Period Begins
7	8 Time Entry COB	9	10	11 0413 PY Initialization	12 0413 PY Corrections	13
14	15 Time Entry COB 0413 PY Corrections	16 0106 PY Initialization 0413 PY Finalization BWD 04-11-26	17 0106 PY Corrections NCFS Reqs Posted	18 0106 PY Corrections NCFS Reqs Submitted	19 0106 PY Corrections 0413 Pay Day 0414 Period End	20 0415 Period Begins
21	22 Time Entry COB 0106 PY Finalization MWD 05-01-26 0414 PY Initialization	23 NCFS Reqs Posted 0414 PY Corrections	24 0414 PY Corrections NCFS Reqs Submitted	25 0414 PY Finalization BWD 04-25-26	26 NCFS Reqs Posted	27
28	29 Time Entry COB NCFS Reqs Submitted	30 0106 Pay Day 0106 Period End				



July 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

During PY Corrections the system is unavailable between 3:30 - 7:30 am,
noon - 1 pm, and 3:30 - 4:30 pm.

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July 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1	2 0414 Pay Day NCFS HP Req Posted	3 Independence Day Holiday 0415 Period End	4 Independence Day 0416 Period Begins
5	6 Time Entry COB	7	8	9 0415 PY Initialization	10 0415 PY Corrections	11
12	13 Time Entry COB 0415 PY Corrections	14 0415 PY Finalization BWD 05-09-26	15 NCFS Reqs Posted	16 NCFS Reqs Submitted	17 0415 Pay Day 0416 Period End	18 0417 Period Begins
19	20 Time Entry COB	21	22 0107 PY Initialization	23 0107 PY Corrections 0416 PY Initialization	24 0107 PY Corrections 0416 PY Corrections	25
26	27 Time Entry COB 0107 PY Corrections 0416 PY Corrections	28 0107 PY Finalization MWD 06-01-26 0416 PY Finalization BWD 05-23-26	29 NCFS Reqs Posted NCFS Reqs Posted	30 NCFS Reqs Submitted NCFS Reqs Submitted	31 0416 Pay Day 0107 Pay Day 0107 Period End 0417 Period End	



August 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

Last day of PY monthly corrections the system is unavailable from noon until monthly finalization is completed.
noon - 1 pm, and 3:30 - 4:30 pm.

During PY Finalization the system is unavailable 3:30 am - 1 pm.

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August 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1 0418 Period Begins
2	3 Time Entry COB	4 NCFS HP Req Posted	5	6 0417 PY Initialization	7 0417 PY Corrections	8
9	10 Time Entry COB 0417 PY Corrections	11 0417 PY Finalization BWD 06-06-26	12 NCFS Reqs Posted	13 NCFS Reqs Submitted	14 0417 Pay Day 0418 Period End	15 0419 Period Begins
16	17 Time Entry COB	18	19	20 0108 PY Initialization 0418 PY Initialization	21 0108 PY Corrections 0418 PY Corrections	22
23	24 Time Entry COB 0108 PY Corrections 0418 PY Corrections	25 0108 PY Corrections 0418 PY Finalization BWD 06-20-26	26 0108 PY Finalization MWD 07-01-26 NCFS Reqs Posted	27 NCFS Reqs Posted NCFS Reqs Submitted	28 0418 Pay Day 0419 Period End NCFS Reqs Submitted	29 0420 Period Begins
30	31 0108 Pay Day 0108 Period End					



September 2026 Payroll Calendar

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noon - 1 pm, and 3:30 - 4:30 pm.

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September 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1 Time Entry COB	2 NCFS HP Req Posted 0419 PY Initialization	3 0419 PY Corrections	4 0419 PY Corrections	5
6	7 Labor Day	8 Time Entry COB 0419 PY Finalization BWD 07-03-26	9 NCFS Reqs Posted	10 NCFS Reqs Submitted	11 0419 Pay Day 0420 Period End	12 0421 Period Begins
13	14 Time Entry COB	15	16	17 0420 PY Initialization	18 0420 PY Corrections	19
20	21 Time Entry COB 0109 PY Initialization 0420 PY Corrections	22 0109 PY Corrections 0420 PY Finalization BWD 07-18-26	23 0109 PY Corrections NCFS Reqs Posted	24 0109 PY Corrections NCFS Reqs Submitted	25 0109 PY Finalization MWD 08-01-26 0420 Pay Day 0421 Period End	26 0422 Period Begins
27	28 Time Entry COB NCFS Reqs Posted	29 NCFS Reqs Submitted	30 0109 Pay Day 0109 Period End			



October 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

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noon - 1 pm, and 3:30 - 4:30 pm.

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October 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1 0421 PY Initialization	2 0421 PY Corrections NCFS HP Req Posted	3
4	5 Time Entry COB 0421 PY Corrections	6 0421 PY Finalization BWD 08-01-26	7 NCFS Reqs Posted	8 NCFS Reqs Submitted	9 0421 Pay Day 0422 Period End	10 0423 Period Begins
11	12 Time Entry COB	13	14	15 0422 PY Initialization	16 0422 PY Corrections	17
18	19 Time Entry COB 0422 PY Corrections	20 0422 PY Finalization BWD 08-15-26	21 0110 PY Initialization NCFS Reqs Posted	22 0110 PY Corrections NCFS Reqs Submitted	23 0110 PY Corrections 0422 Pay Day 0423 Period End	24 0424 Period Begins
25	26 Time Entry COB 0110 PY Corrections	27 0110 PY Finalization MWD 09-01-26	28 NCFS Reqs Posted	29 NCFS Reqs Submitted 0423 PY Initialization	30 0110 Pay Day 0110 Period End 0423 PY Corrections	31



November 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

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noon - 1 pm, and 3:30 - 4:30 pm.

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November 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2 Time Entry COB 0423 PY Corrections	3 0423 PY Finalization BWD 08-29-26 NCFS HP Req Posted	4 NCFS Reqs Posted	5 NCFS Reqs Submitted	6 0423 Pay Day 0424 Period End	7 0425 Period Begins
8	9 Time Entry COB	10	11 Veterans Day	12 0424 PY Initialization	13 0424 PY Corrections	14
15	16 Time Entry COB 0424 PY Corrections	17 0111 PY Initialization 0424 PY Finalization BWD 09-12-26	18 0111 PY Corrections NCFS Reqs Posted	19 0111 PY Corrections NCFS Reqs Submitted	20 0111 PY Corrections 0424 Pay Day 0425 Period End	21 0426 Period Begins
22	23 Time Entry COB 0111 PY Finalization MWD 10-01-26	24 NCFS Reqs Posted 0425 PY Initialization	25 NCFS Reqs Submitted 0425 PY Corrections	26 Thanksgiving	27 Thanksgiving	28
29	30 Time Entry COB Pay Day 0425 PY Corrections 0111 Period End					



December 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

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noon - 1 pm, and 3:30 - 4:30 pm.

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December 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1 0425 PY Finalization BWD 09-26-26	2 NCFS Reqs Posted NCFS HP Req Posted	3 NCFS Reqs Submitted	4 0425 Pay Day 0426 Period End	5 0427 Period Begins
6	7 Time Entry COB	8	9	10 0426 PY Initialization	11 0426 PY Corrections	12
13	14 Time Entry COB 0112 PY Initialization 0426 PY Corrections	15 0112 PY Corrections 0426 PY Finalization BWD 10-10-26	16 0112 PY Corrections NCFS Reqs Posted	17 0112PY Corrections NCFS Reqs Submitted	18 0112 PY Finalization MWD 11-01-26 0426 Pay Day 0427 Period End	19 0401 Period Begins
20	21 Time Entry COB NCFS Reqs Posted 0427 PY Corrections	22 NCFS Reqs Submitted 0427 PY Corrections	23 0427 PY Finalization BWD 10-24-26	24 Christmas	25 Christmas	26
27	28 Christmas	29 NCFS Reqs Posted	30 NCFS Reqs Submitted	31 0112 Pay Day 0427 Pay Day 0112 Period End	0401 Period End	