



January 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

During PY Corrections the system is unavailable between 3:30 - 7:30 am, noon - 1 pm, and 3:30 - 4:30 pm.

Last day of PY monthly corrections the system is unavailable from noon until monthly finalization is completed.

All employee records will be unavailable for updates during the finalization process for any payroll.

Employees with error conditions during the finalization process may not be paid.

Agencies should submit their NCFS requisitions (disbursements) by 10:30 am.

Integrated HR/Payroll System will charge back any bank fees incurred due to late or rejected NCFS requisitions.

The payroll/time wall date is updated on employee records the morning after finalization for biweekly and monthly employees.

01 = Monthly Payroll

04 = Bi-weekly Payroll

January 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
28	29	30	31	1	2	3
	Time Entry COB NCFS Reqs Posted 0401 PY Finalization BWD 10-25-25	NCFS Reqs Submitted NCFS Reqs Posted	0112 Pay Day 0112 Period End NCFS Reqs Submitted	New Year's Day	0401 Pay Day 0402 Period Ends	0403 Period Begins
4	5	6	7	8	9	10
	Time Entry COB NCFS HP Req Posted		0402 PY Initialization	0402 PY Corrections		
11	12	13	14	15	16	17
	Time Entry COB 0402 PY Corrections	0402 PY Finalization BWD 11-08-25	NCFS Reqs Posted	NCFS Reqs Submitted	0402 Pay Day 0403 Period Ends	0404 Period Begins
18	19	20	21	22	23	24
	Martin Luther King Jr. Birthday	Time Entry COB	0101 PY Initialization	0101 PY Corrections 0403 PY Initialization	0101 PY Corrections 0403 PY Corrections	
25	26	27	28	29	30	31
	Time Entry COB 0101 PY Corrections 0403 PY Corrections	0101 PY Finalization MDW 12-01-25 0403 PY Finalization BWD 11-22-25	NCFS Reqs Posted NCFS Reqs Posted	NCFS Reqs Submitted NCFS Reqs Submitted	0101 Pay Day 0403 Pay Day 0404 Period End	0405 Period Begins 0101 Period End



February 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

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February 2026

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2 Time Entry COB	3 NCFS HP Req Posted	4	5 0404 PY Initialization	6 0404 PY Corrections	7
8	9 Time Entry COB 0404 PY Corrections	10 0404 PY Finalization BWD 12-06-25	11 NCFS Reqs Posted	12 NCFS Reqs Submitted	13 0404 Pay Day 0405 Period End	14 0406 Period Begns
15	16 Time Entry COB	17	18 0102 PY Initialization	19 0102 PY Corrections 0405 PY Initialization	20 0102 PY Corrections 0405 PY Corrections	21
22	23 Time Entry COB 0102 PY Corrections 0405 PY Corrections	24 0102 PY Finalization MWD 01-01-26 0405 PY Finalization BWD 12-20-25	25 NCFS Reqs Posted NCFS Reqs Posted	26 NCFS Reqs Submitted NCFS Reqs Submitted	27 0102 Pay Day 0405 Pay Day 0406 Period End	28 0407 Period Begns 0102 Period End



March 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

During PY Corrections the system is unavailable between 3:30 - 7:30 am, noon - 1 pm, and 3:30 - 4:30 pm.

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March 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2 Time Entry COB	3 NCFS HP Req Posted	4	5 0406 PY Initialization	6 0406 PY Corrections	7
8	9 Time Entry COB 0406 PY Corrections	10 0406 PY Finalization BWD 01-03-26	11 NCFS Reqs Posted	12 NCFS Reqs Submitted	13 0406 Pay Day 0407 Period End	14 0408 Period Begins
15	16 Time Entry COB	17	18	19 0407 PY Initialization	20 0103 PY Initialization 0407 PY Corrections	21
22	23 Time Entry COB 0103 PY Corrections 0407 PY Corrections	24 0103 PY Corrections 0407 PY Finalization BWD 01-17-26	25 0103 PY Corrections NCFS Reqs Posted	26 0103 PY Finalization MWD 02-01-26 NCFS Reqs Submitted	27 NCFS Reqs Posted 0407 Pay Day 0408 Period End	28 0409 Period Begins
29	30 NCFS Reqs Submitted Time Entry COB	31 0103 Pay Day 0103 Period End				



April 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

During PY Corrections the system is unavailable between 3:30 - 7:30 am, noon - 1 pm, and 3:30 - 4:30 pm.

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April 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
			0408 PY Initialization	0408 PY Corrections NCFS HP Req Posted	Good Friday	4
5	6	7	0408 PY Finalization BWD 01-31-26	NCFS Reqs Posted	0408 Pay Day 0409 Period End	0410 Period Begins
12	13	14		0409 PY Initialization	0409 PY Corrections	18
19	20	21	0104 PY Initialization 0409 PY Finalization BWD 02-14-26	0104 PY Corrections NCFS Reqs Posted	0104 PY Corrections 0409 Pay Day 0410 Period End	0411 Period Begins
26	27	28	NCFS Reqs Posted	NCFS Reqs Submitted	0104 Pay Day 0104 Period End 0410 PY Initialization	



May 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

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May 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1 0410 PY Corrections	2
3 Time Entry COB 0410 PY Corrections NCFS HP Req Posted	4 0410 PY Finalization BWD 02-28-26	5 NCFS Reqs Posted	6 NCFS Reqs Submitted	7 0410 Pay Day 0411 Period End	8 0412 Period Begins	9
10 Time Entry COB	11 12 13 14 0411 PY Initialization	15 0411 PY Corrections	16			
17 Time Entry COB 0411 PY Corrections	18 0105 PY Initialization 0411 PY Finalization BWD 03-14-26	19 0105 PY Corrections NCFS Reqs Posted	20 0105 PY Corrections NCFS Reqs Submitted	21 0105 PY Corrections 0411 Pay Day 0412 Period End	22 0413 Period Begins	23
24 Memorial Day	25 Time Entry COB 0105 PY Finalization MWD 04-01-26	26 NCFS Reqs Posted	27 NCFS Reqs Submitted 0412 PY Initialization	28 0105 Pay Day 0412 PY Corrections	29 0105 Period End	30
31						



June 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

During PY Corrections the system is unavailable between 3:30 - 7:30 am, noon - 1 pm, and 3:30 - 4:30 pm.

Last day of PY monthly corrections the system is unavailable from noon until monthly finalization is completed.

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01 = Monthly Payroll

04 = Bi-weekly Payroll

June 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1 Time Entry COB 0412 PY Corrections	2 0412 PY Finalization BWD 03-28-26 NCFS HP Req Posted	3 NCFS Reqs Posted	4 NCFS Reqs Submitted	5 0412 Pay Day 0413 Period End	6 0414 Period Begins
7 Time Entry COB	8	9	10	11 0413 PY Initialization	12 0413 PY Corrections	13
14 Time Entry COB 0413 PY Corrections	15 0106 PY Initialization 0413 PY Finalization BWD 04-11-26	16 0106 PY Corrections NCFS Reqs Posted	17 0106 PY Corrections NCFS Reqs Submitted	18 0106 PY Corrections 0413 Pay Day 0414 Period End	19	20 0415 Period Begins
21 Time Entry COB 0106 PY Finalization MWD 05-01-26 0414 PY Initialization	22 NCFS Reqs Posted	23 0414 PY Corrections NCFS Reqs Submitted	24	25 0414 PY Finalization BWD 04-25-26	26 NCFS Reqs Posted	27
28 Time Entry COB NCFS Reqs Submitted	29 0106 Pay Day 0106 Period End	30				



July 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

During PY Corrections the system is unavailable between 3:30 - 7:30 am, noon - 1 pm, and 3:30 - 4:30 pm.

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July 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1 0414 Pay Day NCFS HP Req Posted	2 Independence Day Holiday 0415 Period End	3	4 Independence Day 0416 Period Begins
5 Time Entry COB	6	7	8 0415 PY Initialization	9 0415 PY Corrections	10	11
12 Time Entry COB 0415 PY Corrections	13 0415 PY Finalization BWD 05-09-26	14 NCFS Reqs Posted	15 NCFS Reqs Submitted	16 0415 Pay Day 0416 Period End	17	18 0417 Period Begins
19 Time Entry COB	20	21 0107 PY Initialization	22 0107 PY Corrections 0416 PY Initialization	23 0107 PY Corrections 0416 PY Corrections	24	25
26 Time Entry COB 0107 PY Corrections 0416 PY Corrections	27 0107 PY Finalization MWD 06-01-26	28 NCFS Reqs Posted NCFS Reqs Posted	29 NCFS Reqs Submitted NCFS Reqs Submitted	30 0416 Pay Day 0107 Pay Day 0107 Period End 0417 Period End	31	



August 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

Last day of PY monthly corrections the system is unavailable from noon until monthly finalization is completed.
noon - 1 pm, and 3:30 - 4:30 pm.

During PY Finalization the system is unavailable 3:30 am - 1 pm.

All employee records will be unavailable for updates during the finalization process for any payroll.

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August 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1 0418 Period Begins
2 Time Entry COB	3 NCFS HP Req Posted	4	5 0417 PY Initialization	6 0417 PY Corrections	7	8
9 Time Entry COB 0417 PY Corrections	10 0417 PY Finalization BWD 06-06-26	11 NCFS Reqs Posted	12 NCFS Reqs Submitted	13 0417 Pay Day 0418 Period End	14	15 0419 Period Begins
16 Time Entry COB	17	18	19 0108 PY Initialization 0418 PY Initialization	20 0108 PY Corrections 0418 PY Corrections	21	22
23 Time Entry COB 0108 PY Corrections 0418 PY Corrections	24 0108 PY Corrections 0418 PY Finalization BWD 06-20-26	25 0108 PY Finalization MWD 07-01-26 NCFS Reqs Posted	26 NCFS Reqs Posted NCFS Reqs Submitted	27 0418 Pay Day 0419 Period End NCFS Reqs Submitted	28	29 0420 Period Begins
30 0108 Pay Day 0108 Period End	31					



September 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

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September 2026

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		Time Entry COB	1 NCFS HP Req Posted 0419 PY Initialization	2 0419 PY Corrections	3 0419 PY Corrections	4
6	7 Labor Day	8 Time Entry COB 0419 PY Finalization BWD 07-03-26	9 NCFS Reqs Posted	10 NCFS Reqs Submitted	11 0419 Pay Day 0420 Period End	12 0421 Period Begins
13	14 Time Entry COB	15	16 0420 PY Initialization	17 0420 PY Corrections	18	19
20	21 Time Entry COB 0109 PY Initialization 0420 PY Corrections	22 0109 PY Corrections 0420 PY Finalization BWD 07-18-26	23 0109 PY Corrections NCFS Reqs Posted	24 0109 PY Corrections NCFS Reqs Submitted	25 0109 PY Finalization MWD 08-01-26 0420 Pay Day 0421 Period End	26 0422 Period Begins
27	28 Time Entry COB NCFS Reqs Posted	29 NCFS Reqs Submitted	30 0109 Pay Day 0109 Period End			



October 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

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October 2026						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1 0421 PY Initialization	2 0421 PY Corrections NCFS HP Req Posted	3
4 Time Entry COB 0421 PY Corrections	5 0421 PY Finalization BWD 08-01-26	6 NCFS Reqs Posted	7 NCFS Reqs Submitted	8 0421 Pay Day 0422 Period End	9 0423 Period Begins	10
11 Time Entry COB	12	13	14 0422 PY Initialization	15 0422 PY Corrections	16	17
18 Time Entry COB 0422 PY Corrections	19 0422 PY Finalization BWD 08-15-26	20 0110 PY Initialization NCFS Reqs Posted	21 0110 PY Corrections NCFS Reqs Submitted	22 0110 PY Corrections 0422 Pay Day 0423 Period End	23 0424 Period Begins	24
25 Time Entry COB 0110 PY Corrections	26 0110 PY Finalization MWD 09-01-26	27 NCFS Reqs Posted	28 NCFS Reqs Submitted 0423 PY Initialization	29 0110 Pay Day 0110 Period End 0423 PY Corrections	30	31



November 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

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November 2026

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
	Time Entry COB 0423 PY Corrections	0423 PY Finalization BWD 08-29-26 NCFS HP Req Posted	NCFS Reqs Posted	NCFS Reqs Submitted	0423 Pay Day 0424 Period End	0425 Period Begins
8	9	10	11	12	13	14
	Time Entry COB		Veterans Day	0424 PY Initialization	0424 PY Corrections	
15	16	17	18	19	20	21
	Time Entry COB 0424 PY Corrections	0111 PY Initialization 0424 PY Finalization BWD 09-12-26	0111 PY Corrections NCFS Reqs Posted	0111 PY Corrections NCFS Reqs Submitted	0111 PY Corrections 0424 Pay Day 0425 Period End	0426 Period Begins
22	23	24	25	26	27	28
	Time Entry COB 0111 PY Finalization MWD 10-01-26	NCFS Reqs Posted 0425 PY Initialization	NCFS Reqs Submitted 0425 PY Corrections	Thanksgiving	Thanksgiving	
29	30					
	Time Entry COB 0111 Pay Day 0425 PY Corrections 0111 Period End					



December 2026 Payroll Calendar

Time entry is due close of business on Monday for the previous week.

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December 2026

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1 0425 PY Finalization BWD 09-26-26	2 NCFS Reqs Posted NCFS HP Req Posted	3 NCFS Reqs Submitted	4 0425 Pay Day 0426 Period End	5 0427 Period Begins
6 Time Entry COB	7	8	9 0426 PY Initialization	10	11 0426 PY Corrections	12
13 Time Entry COB 0112 PY Initialization 0426 PY Corrections	14 0112 PY Corrections 0426 PY Finalization BWD 10-10-26	15 0112 PY Corrections NCFS Reqs Posted	16 0112 PY Corrections NCFS Reqs Submitted	17 0112 PY Finalization MWD 11-01-26 0426 Pay Day 0427 Period End	18 0401 Period Begins	19
20 Time Entry COB NCFS Reqs Posted 0427 PY Corrections	21 NCFS Reqs Submitted 0427 PY Corrections	22 0427 PY Finalization BWD 10-24-26	23	24 Christmas	25 Christmas	26
27 Christmas	28 NCFS Reqs Posted	29	30 NCFS Reqs Submitted	31 0112 Pay Day 0427 Pay Day 0112 Period End	0401 Period End	