

The logo features the acronym "NCFS" in a large, bold, white sans-serif font. Behind the text is a white outline map of North Carolina. The entire graphic is set against a dark blue background with a grid of glowing blue squares and streaks of light.

NCFS

North Carolina Financial System

NCFS General Ledger



Darlene Langston,
NCFS Finance Manager

North Carolina Financial System
NC Office of the State Controller - OSC



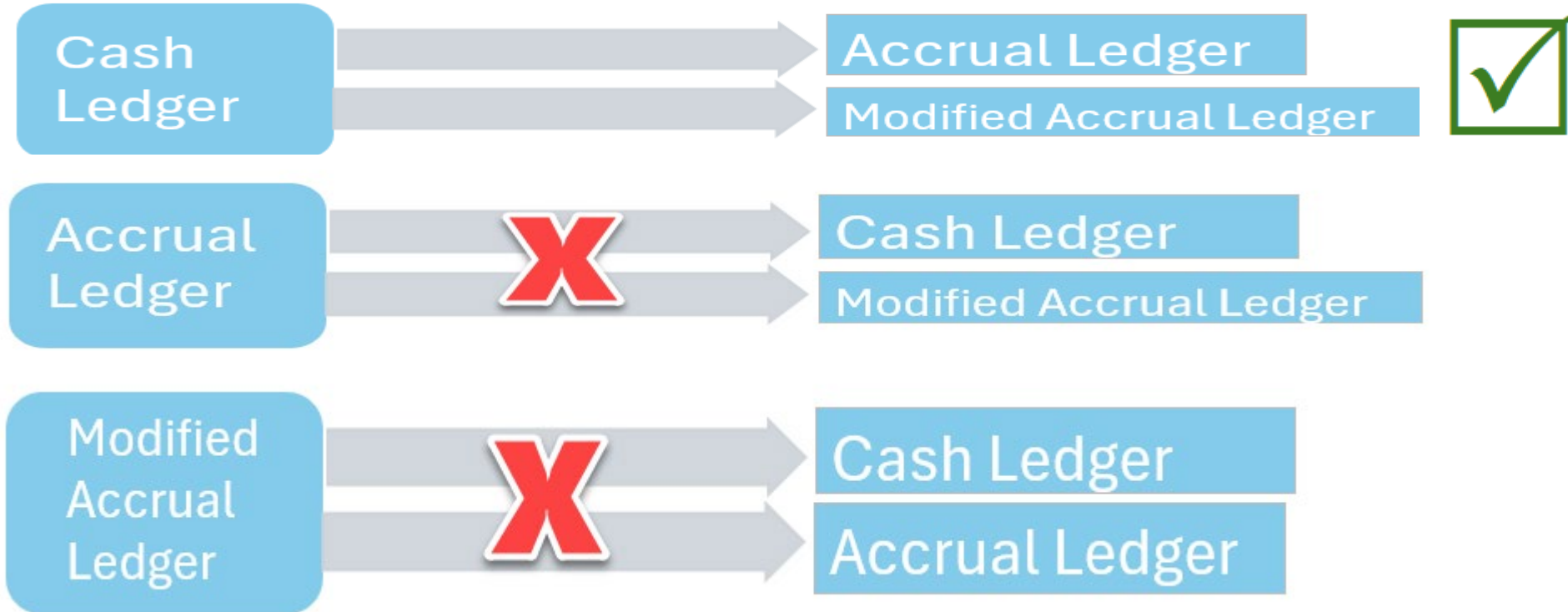
Three Ledgers in NCFS



Three Ledgers in NCFS

- Three ledgers

- Cash ledger is Primary ledger
- Modified Accrual and Accrual are Secondary ledgers



Three ledgers, continued

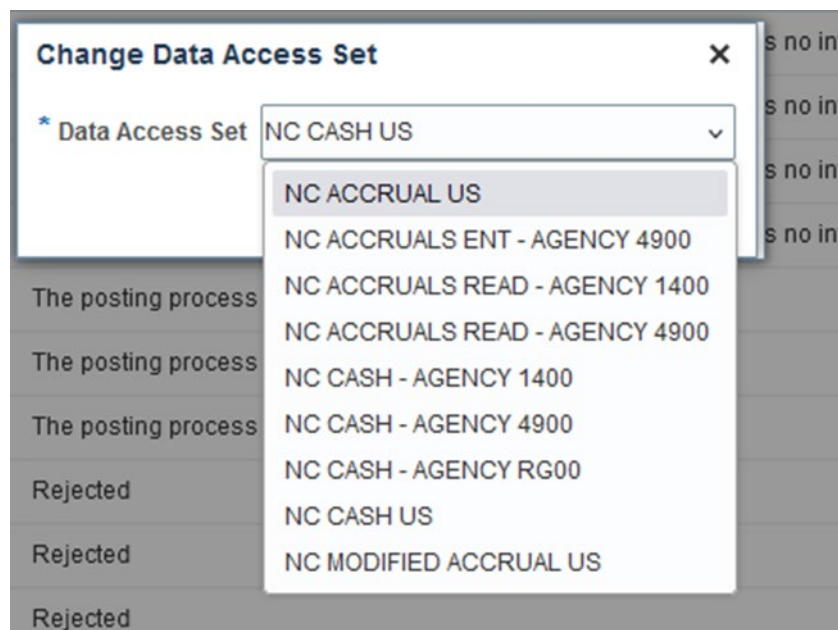
Change to the appropriate ledger in the Data Access Set



Data Access Set: NC CASH US [\[Change\]](#)



Select NC CASH – AGENCY XXXX or NC ACCRUALS ENT – AGENCY XXXX



Agencies may have NC ACCRUALS ENT or NC ACCRUALS READ options.

Agency access is determined by security roles
NC ACCRUAL ENT is for journal entry in either the accrual or modified accrual ledger

NC ACCRUAL READ is for users with inquiry only in both accrual ledgers

Enter Accrual Journals

Confirm your data access set

Data Access Set: NC ACCRUALS ENT - AGENCY 4900

Create Journal ?

Journal Batch ? | Show More

Journal Batch

Description

Balance Type Actual

* Accounting Period 13_Jun-25

Attachments None +

Journal ? | Show More

Journal

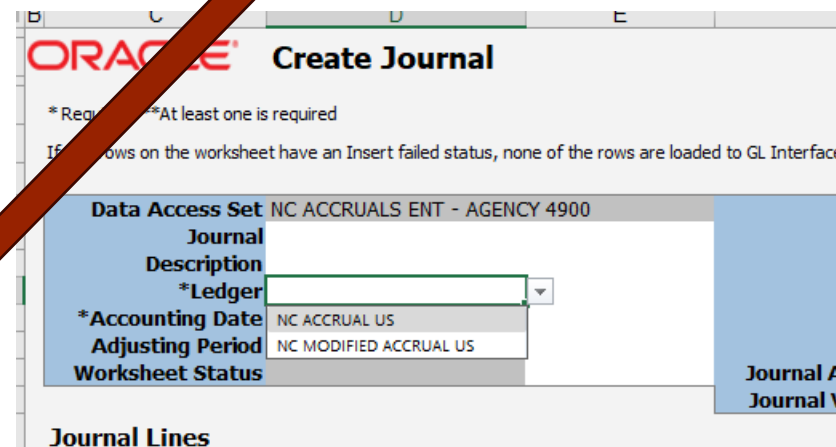
Description

* Ledger NC ACCRUAL US

* Accounting Date All

* Category NC MODIFIED ACCRUAL US

You can select either the NC ACCRUAL US or NC MODIFIED ACCRUAL US on the Create Journals screen or the Create Journals in spreadsheet



ORACLE Create Journal

* Required * At least one is required

If rows on the worksheet have an Insert failed status, none of the rows are loaded to GL Interface

Data Access Set	NC ACCRUALS ENT - AGENCY 4900
Journal Description	
* Ledger	NC ACCRUAL US
* Accounting Date	NC ACCRUAL US
Adjusting Period	NC MODIFIED ACCRUAL US
Worksheet Status	

Journal Lines

Three ledgers, continued



Data Access Set: NC ACCRUAL US [Change]

Inquire on Detail Balances



▲ Search

* Ledger or Ledger Set

NC CASH US



Data Access Set: NC ACCRUAL US [Change]

Inquire on Detail Balances



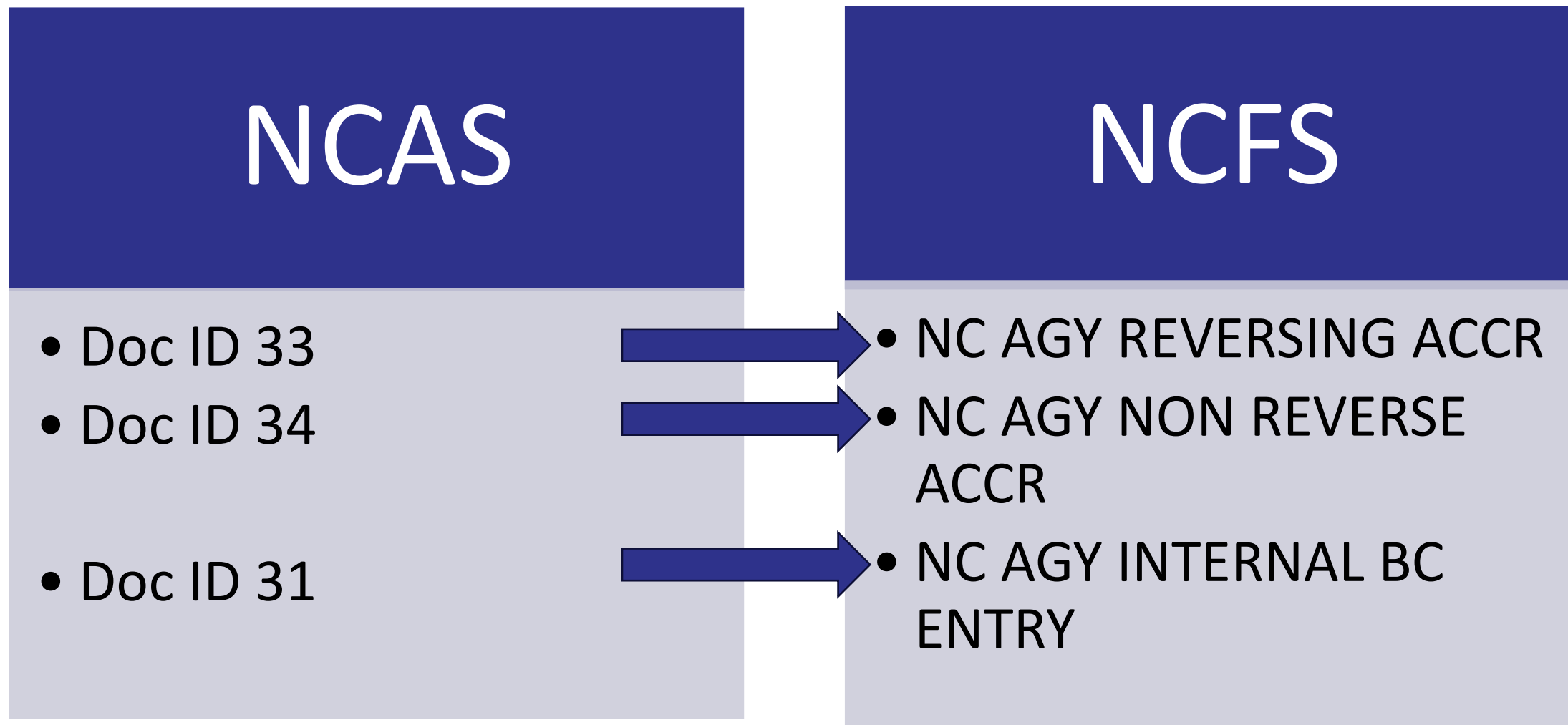
▲ Search

* Ledger or Ledger Set

NC ACCRUAL US



Journal Categories



Approval Flow for NC AGY REVERSING ACCR and NC AGY NON REVERSE ACCR is the same as the NC AGY INTERNAL BC & must be approved in both Accrual Ledgers; Posting occurs daily at 5:30 am, 9:45 am and 1:00 pm

Accounts Receivable Accruals

Accounts Receivable Accruals

- High level overview of the NCFS AR accrual process
 - **July Cash Ledger Deposits or Intercompany Receipts:**
 - For receipts that need to be accrued, when DEP journals or IC receipts are entered in NCFS, agencies will need to key the receivable account in the line level description
 - The receivable account in the description will be the identifier the deposit needs to be accrued
 - Agencies will utilize the NC Agency GL Detailed Transaction Report (RPT-RTR-165) and filter for receivable accounts in the description column

NC Agency GL Detailed Transaction Report (165)

NC Agency GL Detailed Transaction Report (RPTRTR...

* Ledger NameNC CASH US

AgencySelect One

Budget CodeAll

Account [Parent 1]All

Agency Management UnitAll

* Fiscal YearCurrent Year

Budget FundAll

Account [Child]All

Funding SourceAll

Accounting PeriodAll

ProjectAll

Journal CategoryDEP - ACH;DEP - CASH & C

Apply

☐ Credit Memos

☒ DEP - ACH

☒ DEP - CASH & CHECK

☒ DEP - CREDIT CARD

☒ DEP - INTEREST ALLOCATION

☒ DEP - STIF

NC Agency GL Detailed Transaction Report (RPTRTR...

* Ledger NameNC CASH US

AgencySelect One

Budget CodeAll

Account [Parent 1]All

Agency Management UnitAll

* Fiscal YearCurrent Year

Budget FundAll

Account [Child]All

Funding SourceAll

Accounting PeriodAll

ProjectAll

Journal CategoryGlobal Intercompany

Apply

☐ DHHS Expense Allocation

☐ DHHS Revenue Distribution

☐ Debit Memos

☐ Direct Transfer

☒ Global Intercompany

☐ IBIS CI ALLOTMENT

Search ...

Accounts Receivable Accruals

Create Journals

Journal Lines ?

Actions ▼ View ▼ Format ▼ + [Icons] Detach [Icon] Wrap

	Line	* Account	Entered (USD)		Description
			Debit	Credit	
▶	1	2B00-133403-42400046-2B15370-0000000-2000-2000400000-000000-0000-000000-000000		77,487.48	11320000
▶	2	2B00-131303-42400059-2B05650-0000000-2000-2004000000-000000-0000-000000-000000		50,803.00	11320000
▶	3	2B00-131303-47120000-2B05650-0000000-2000-2000400000-000000-0000-000000-000000		484.68	11320000
▶	4	2B00-133403-11120000-0000000-0000000-0000-000000000000-000000-0000-000000-000000	77,487.48		
▶	5	2B00-131303-11120000-0000000-0000000-0000-000000000000-000000-0000-000000-000000	51,287.68		
Total			128,775.16	128,775.16	

Lines with receivable account identifies AR accrual need.

Spreadsheet

*Future 1 [..]	*Future 2 [..]	*Future 3 [..]	*Currency	**Entered Debit	**Entered Credit	Conversion Date	Conversion Rate Type	Conversion Rate	Accounted Debit	Accounted Credit	Line Description
1000	000000	00000	USD		100.00						11320000
1000	000000	00000	USD	100.00							

Accounts Receivable Accruals




North Carolina Financial System
Office of State Controller
NC Agency GL Detailed Transaction Report (RPT-RTR-165)
05/13/2024 03:47:47 AM

Parameters

Ledger	NC CASH US
Agency	2B00-DHHS PUBLIC HEALTH
Fiscal Year	2025
Accounting Period	Jul-24

Use the NC Agency Detailed Transaction Report (RPT-RTR-165) and filter on the Journal Line Description.



Ledger Name	Accounting Period	GL Accounting Date	Posting Date	Journal Category	Journal Source	Journal Batch Name	Journal Name	Journal Line Description	Agency Number	Budget Code	Budget Fund	Natural Account
NC CASH US	Jul-24	07/01/2024	05/10/2024	DEP - CASH & CHECK	Manual	2B00 Dep July for AR ACC Test	2B00 Dep July for AR ACC Test		2B00	14430	131303	11120000
NC CASH US	Jul-24	07/01/2024	05/10/2024	DEP - CASH & CHECK	Manual	2B00 Dep July for AR ACC Test	2B00 Dep July for AR ACC Test	11320000	2B00	14430	131303	47120000
NC CASH US	Jul-24	07/01/2024	05/10/2024	DEP - CASH & CHECK	Manual	2B00 Dep July for AR ACC Test	2B00 Dep July for AR ACC Test	11320000	2B00	14430	131303	42400059
NC CASH US	Jul-24	07/01/2024	05/10/2024	DEP - CASH & CHECK	Manual	2B00 Dep July for AR ACC Test	2B00 Dep July for AR ACC Test		2B00	14430	133403	11120000
NC CASH US	Jul-24	07/01/2024	05/10/2024	DEP - CASH & CHECK	Manual	2B00 Dep July for AR ACC Test	2B00 Dep July for AR ACC Test	11320000	2B00	14430	133403	42400046

AMU Code	Agency Program	Funding Source	Project	InterFund	Future 1	Future 2	Future 3	Debit Amount	Credit Amount
0000000	00000000	0000	00000000000	000000	0000	000000	00000	51,287.68	-
2B05650	00000000	2000	2000400000	000000	0000	000000	00000	-	484.68
2B05650	00000000	2000	2004000000	000000	0000	000000	00000	-	50,803.00
0000000	00000000	0000	00000000000	000000	0000	000000	00000	77,487.48	-
2B15370	00000000	2000	2000400000	000000	0000	000000	00000	-	77,487.48

Use the filtered data to create the journal in a spreadsheet

Accounts Receivable Accruals

ORACLE® Create Journal

* Required **At least one is required

If any rows on the worksheet have an Insert failed status, none of the rows are loaded to GL Interface table.

Data Access Set	NC ACCRUAL ENT - AGENCY 1400	Group ID	
Journal	1400 Example	*Source	Spreadsheet
Description	1400 Example	*Category	NC AGY REVERSING ACCR
*Ledger	NC ACCRUAL US	Reversal Period	Jul-25
*Accounting Date	6/30/2025	Reversal Date	
Adjusting Period	13_Jun-25	Reference Date	
Worksheet Status		Journal Attachment URLs	
		Journal Validation Status	

Total
Total
Total A
Total Ac

Journal Lines

Changed	Row Status						

ORACLE® Create Journal

* Required **At least one is required

If any rows on the worksheet have an Insert failed status, none of the rows are loaded to GL Interface table.

Data Access Set	NC ACCRUAL ENT - AGENCY 1400	Group ID	
Journal	1400 Example	*Source	Spreadsheet
Description	1400 Example	*Category	NC AGY REVERSING ACCR
*Ledger	NC MODIFIED ACCRUAL US	Reversal Period	Jul-25
*Accounting Date	6/30/2025	Reversal Date	
Adjusting Period	13_Jun-25	Reference Date	
Worksheet Status		Journal Attachment URLs	
		Journal Validation Status	

Total En
Total Ent
Total Acco
Total Accou

Journal Lines

Changed	Row Status	*Agency [..]	*Budget Fund [..]	*Account [..]	*Agency Mgmt Unit [..]	*Agency Progra	*Funding Sou

Use the NC AGY
REVERSING
ACCR Category
and a Reversal
Period of Jul-25

Upload Journals in both the
Accrual and Modified Accrual
Ledgers
Accounting Date of 6/30/25
Adjusting Period 13_Jun-25

Accounts Payable Mail Service Center

Since the Mail Service Center payments are interfaced monthly as an intercompany (IC) transfer, agencies will not have the option to add accrual indicators.

OSC will summarize the IC entries and provide the accrual to the agencies.

Agencies will need to review entries for accuracy and record the entries in the ledger

NCFS Procure to Pay



Gwen Earp
NCFS Materials Manager

North Carolina Financial System
NC Office of the State Controller - OSC

Accounts Payable Accruals in NCFS



Accounts Payable Accruals in NCFS

2 Categories of AP Invoice Accruals

Invoices Created
and Validated but
Unpaid at EOD
June 30th

Invoices Created
after July 1st

Accounts Payable Accruals in June

Accounts Payable June Accruals

- Invoices entered and validated but unpaid by 3pm on June 30th will post to a default liability account.
 - Supplier Invoices default with the liability account on the supplier record
 - Most suppliers are set up with the standard 21110000-Accounts Payable (A10) default
 - Some suppliers that we identified in the following categories were updated on the supplier record with the following default liability accounts:
 - NC Local Government/School Systems 21131000 (A16)
 - Federal Government 211320000 (A17)
 - Out of State Government/School Systems 21132500 (A15)
 - Party Payments default with 21110000-Accounts Payable (A10)
 - Employee Reimbursements default with 21111000-Due to Employees (A11)

Unpaid Invoices must be in a validated status to be accounted to the accrual ledger. Please ensure unpaid invoices keyed into NCFS by 3pm June 30th are in a validated status to be picked up for default accrual in June. Users can look for unvalidated invoices in the "Invoice Validation Status" column of the Unpaid Invoice Status Report RPT-AP-048.

Accounts Payable June Accruals

- Agencies should review AP invoices keyed through June to verify the system generated default accruals are correct.
- NC AP Accrual Reclass Report (Prior Year Invoices) RPT-RTR-172 to assist with review
- Report will have 2 tabs
 - Tab 1 will display all unpaid invoices as of June 30th with the default posted liability account and account description for agency review.

Business Unit	Supplier Number	Supplier	Creation Date	Invoice Date	Invoice Number	Line	Amount	Last Date Invoice Updated	Accr Indicator	Accr Indicator Description	Posted Liability Account from the Invoice	Account Description	Reclass Needed (Y/DEAFULT)
0900 DEPARTMENT OF JUSTICE	12353	DOA MOTOR FLEE	06/20/2023	05/31/2023	2916085	0001	300.00				21241500	GOV INTER PAY-INTERN SVC	DEFAULT
0900 DEPARTMENT OF JUSTICE	12354	DOA MOTOR FLEE	06/20/2023	05/31/2023	2916085	0002	532.00				21241500	GOV INTER PAY-INTERN SVC	DEFAULT
0900 DEPARTMENT OF JUSTICE	12355	BLACKS TIRE SERV	06/20/2023	06/08/2023	31 0039978	0001	298.40				21110000	ACCOUNTS PAYABLE	DEFAULT
0900 DEPARTMENT OF JUSTICE	12356	BLACKS TIRE SERV	06/20/2023	06/08/2023	31 0039978	0002	5.97				21110000	ACCOUNTS PAYABLE	DEFAULT
0900 DEPARTMENT OF JUSTICE	12476	AB SCIEX LLC	06/29/2023	06/21/2023	210213967	0001	32,109.87				21110000	ACCOUNTS PAYABLE	DEFAULT
0900 DEPARTMENT OF JUSTICE	12477	AB SCIEX LLC	06/29/2023	06/21/2023	210213967	0002	2,870.17				21110000	ACCOUNTS PAYABLE	DEFAULT

Accounts Payable Accrual Indicators

- If default liability account is not accurate (ex. thresholds), agencies can manually add an accrual indicator to the invoice line. [QRG AP-43](#)
- Accrual indicators can be updated before or after an invoice is paid.

Edit Invoice: Duke Energy - March 2025

Invoice Header Show More

Identifying PO Number Duke Energy - March 2025

Business Unit 1400 OFFICE OF THE STATE CONTROLLER * Amount USD - US Dollar 991.98

Supplier PROGRESS ENERGY INC Type Standard

Supplier Number 113820 Description Acct: 9100 8127 0912

Supplier Site R.14PT.01 3514 Bush Street

Legal Entity NC OFFICE OF THE STATE CONTROLLER

Invoice Group

Lines Match Invoice Lines

View + - Detach Allocate Cancel Line Distributions

Distribution Budgetary Control Reference Tax Purchase Order Inventory Multiperiod Accounting Income Tax Asset Project

* Number	* Type	* Amount	Due	Inventory Item	Item Description	Start Date	End Date	Accrual Account
1	Item	991.98				m/d/yy	m/d/yy	

Taxes

Totals

Items 991.98 Freight 0.00 Miscellaneous 0.00 Retainage 0.00 Withholding 0.00 Included Prepayments 0.00 Applied Prepayments 0.00

Update Additional Information: Line : 1

Accrual Indicator

Additional Information

Regional Information

A10 21110000 Accounts Payable

A11 21111000 Due to Employees

A12 21121000 Accrued Salaries and Wages

A13 21122000 Withholdings and Employer...

A15 21132500 Intergov Pay - Other States

A16 21131000 Local Government Payable

A17 21132000 Federal Agency Payable

A18 21191000 Obligation for Workers Com...

A19 21192000 Accrued Vacation

Search...

Accounts Payable June Accruals

- Once accrual indicators have been updated on the invoice to the correct the liability account, agencies should review report Tab 1 again to ensure accuracy.

Supplier	Creation Date	Invoice Date	Invoice Number	Line	Amount	Last Date Invoice Updated	Accr Indicator	Accr Indicator Description	Posted Liability Account from the Invoice	Account Description	Reclass Needed (Y/DEAFULT)
DOA MOTOR FLEE	06/20/2023	05/31/2023	2916085	0001	300.00	07/15/2024	A10	21110000 Accounts Payable	21241500	GOV INTER PAY-INTERN SVC	Y
DOA MOTOR FLEE	06/20/2023	05/31/2023	2916085	0002	532.00	07/15/2024	A10	21110000 Accounts Payable	21241500	GOV INTER PAY-INTERN SVC	Y
BLACKS TIRE SERV	06/20/2023	06/08/2023	31 0039978	0001	298.40	07/20/2024	A10	21110000 Accounts Payable	21110000	ACCOUNTS PAYABLE	N
BLACKS TIRE SERV	06/20/2023	06/08/2023	31 0039978	0002	5.97	07/20/2024	A10	21110000 Accounts Payable	21110000	ACCOUNTS PAYABLE	N
AB SCIEX LLC	06/29/2023	06/21/2023	210213967	0001	32,109.87				21110000	ACCOUNTS PAYABLE	DEFAULT
AB SCIEX LLC	06/29/2023	06/21/2023	210213967	0002	2,870.17				21110000	ACCOUNTS PAYABLE	DEFAULT

Agencies can submit a Helpdesk ticket to request OSC update the Supplier default liability account for future use. OSC will analyze supplier use across all agencies to determine if default should be updated.

Accounts Payable June Accruals

- Tab 2 of the report will display the information necessary for the reclass entry in the format that can be copied and pasted to the journal upload template.
- Agencies should use NC AGY REVERSING ACCR journal category.

Agency	Budget Fund	Account	AMU	Agency_Program	Funding_Source	Project	Inter-Fund	Future 1	Future 2	Future 3	Currency	Debit	Credit
0900	101205	21241500	00000000	00000000	0000	000000000000	0000000	0000	0000000	000000	USD	832.00	
0900	101205	21110000	00000000	00000000	0000	000000000000	0000000	0000	0000000	000000	USD		832.00

Accounts Payable Accruals in July

Accounts Payable July Accruals

- Agency AP staff should enter an accrual indicator on all invoice lines keyed in July for June goods and services
- This will be used to “flag” an invoice line for accrual and generate the necessary information for the accrual entry in the July AP Accrual Report.
- NC AP Accrual Injections Report (After Year-End) RPT-RTR-177 will have two tabs.
 - Tab 1 will display detailed invoice information for all invoices entered in July. Invoice lines with an accrual indicator will populate the accrual account and description as shown below for your agency to review.

S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE
Business Unit	Supplier Site	Supplier	Invoice Number	Invoice D	Lin	Amount	Creation	Last Date Invoice Upd	Payment Dat	Accr Indicat	Accrual Ind Liability Account	Account Description
0900 DEPARTMENT OF JUSTICE	510331454	BANK OF AMERICA	P09022307264106A	07/03/2023	0005	965.24	07/26/2023		07/26/2023	A10	21110000	Accounts Payable
0900 DEPARTMENT OF JUSTICE	510331454	BANK OF AMERICA	P09022307264106A	07/03/2023	0006	148.23	07/26/2023		07/26/2023	A10	21110000	Accounts Payable
0900 DEPARTMENT OF JUSTICE	874658409	DEPARTMENT OF ADULT CORRECTION	490263-KJH	06/13/2023	0001	100.00	07/05/2023		07/05/2023	A26	21231100	Due to Special Revenue
0900 DEPARTMENT OF JUSTICE	874658409	DEPARTMENT OF ADULT CORRECTION	490263	06/13/2023	0001	50.00	07/05/2023		07/05/2023	A26	21231100	Due to Special Revenue
0900 DEPARTMENT OF JUSTICE	874658409	DEPARTMENT OF ADULT CORRECTION	490263	06/13/2023	0002	65.00	07/05/2023		07/05/2023	A26	21231100	Due to Special Revenue
0900 DEPARTMENT OF JUSTICE	560903427	FORMS & SUPPLY INC	110697-0	06/30/2023	0001	40.26	07/10/2023		07/10/2023	A10	21110000	

- During the agency review, if errors are detected the Accrual Indicator (DFF) entered can be changed on the invoice line and the report can be generated again for additional review to ensure accuracy.

Accounts Payable July Accruals

- Tab 2 of the report will summarize by account combination and liability account in the format that can be copied and pasted to the journal upload template.
- Agencies should use NC AGY REVERSING ACCR journal category.

Agency	Budget Fu	Account	AMU	Agency_Progr	Funding_Sou	Project	Inter-Fund	Future 1	Future 2	Future 3	Currency	Debit	Credit
0900	101202	52430000	0901210	0000000	0000	00000000000	000000	0000	000000	00000	USD	1113.47	
0900	101204	53210000	0901420	0000000	0000	00000000000	000000	0000	000000	00000	USD	215	
0900	101204	53110000	0901440	0000000	0000	00000000000	000000	0000	000000	00000	USD	40.26	
0900	101201	21110000	0000000	0000000	0000	00000000000	000000	0000	000000	00000	USD		1153.73
0900	101202	21231100	0000000	0000000	0000	00000000000	000000	0000	000000	00000	USD		215

Accounts Payable Accrual Indicators

A10	21110000 Accounts Payable
A11	21111000 Due to Employees
A12	21121000 Accrued Salaries and Wages
A13	21122000 Withholdings and Employer Matching Payable
A15	21132500 Intergov Pay - Other States
A16	21131000 Local Government Payable
A17	21132000 Federal Agency Payable
A18	21191000 Obligation for Workers Compensation
A19	21192000 Accrued Vacation
A21	21194000 Accrued Sales Tax Payable
A22	21195000 1099 Withholding
A23	21196000 Escheats Payable
A25	21231000 Intra-Gov't Payable - Due to General Fund
A26	21231100 Intra-Gov't Payable - Due to Special Revenue Fund
A28	21231300 Intra-Gov't Payable - Due to Capital Improvement Fund
A29	21231400 Intra-Gov't Payable - Due to Enterprise Fund
A30	21231500 Intra-Gov't Payable - Due to Internal Service Fund
A33	21231800 Intra-Gov't Payable - Due to Pension Trust Fund
A34	21231900 Intra-Gov't Payable - Due to Agency Fund
A35	21241000 Inter-Gov't Payable - Due to General Fund
A36	21241100 Inter-Gov't Payable - Due to Special Revenue Fund

A38	21241300 Inter-Gov't Payable - Due to Capital Improvement Fund
A39	21241400 Inter-Gov't Payable - Due to Enterprise Fund
A40	21241500 Inter-Gov't Payable - Due to Internal Service Fund
A43	21241800 Inter-Gov't Payable - Due to Pension Trust Fund
A44	21241900 Inter-Gov't Payable - Due to Agency Fund
A45	21250000 Due to Primary Government Agencies
A46	21260000 Due to Component Units
A47	21622000 Accrued Interest Payable
A48	21711000 Deposits Payable - Contract Retainage
A49	21712000 Deposits Payable - Federal Government
A50	21713000 Deposits Payable - NC Funds and Government Units
A51	21714000 Deposits Payable - Patient Deposits
A52	21715000 Deposits Payable - Student Deposits
A53	21716000 Deposits Payable - Tenants Deposits
A54	21717000 Deposits Payable - Due to Deferred Compensation Plan Participants
A55	21719000 Deposits Payable - Funds Held for Others
A56	21232000 Intra-Gov't Payable - Due to Permanent Fund
A57	21232100 Intra-Gov't Payable - Due to Private Purpose Trust
A58	21242000 Inter-Gov't Payable - Due to Permanent Fund
A59	21242100 Inter-Gov't Payable - Due to Private Purpose Trust
A60	21521000 Medical Claims Payable

Accrual Special Considerations

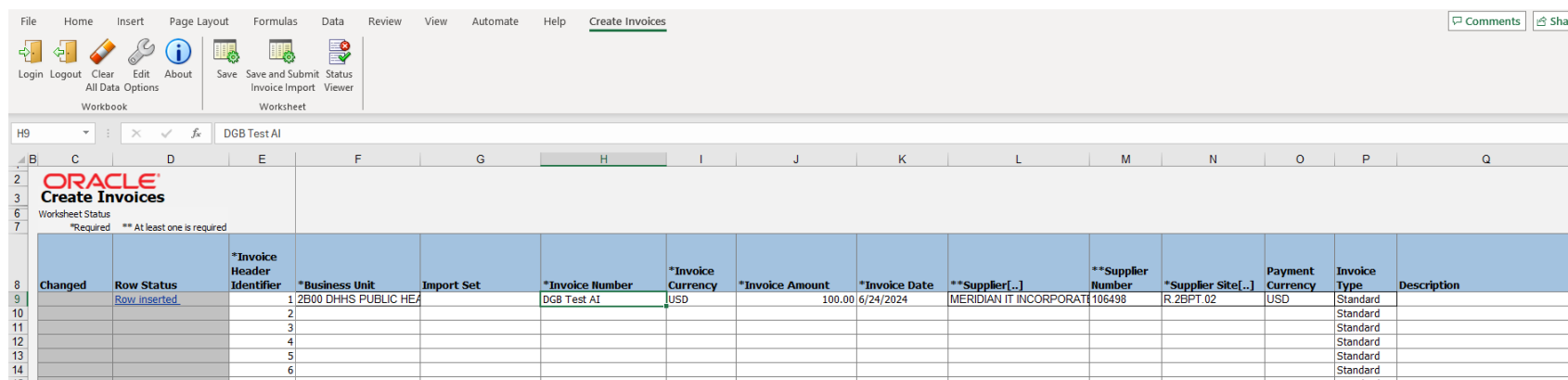
Invoice Interface

- Invoice Interface INT-AP-002

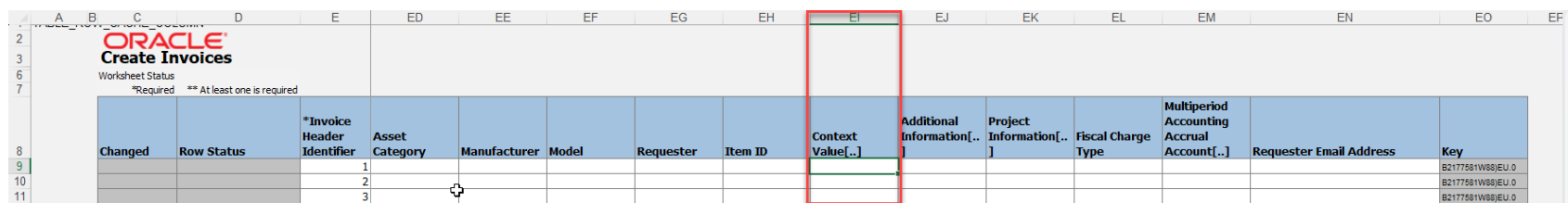
- This interface is set up to receive Accrual indicators on the invoice line in the interface.
- If your agency subsystem is sending accrual indicators for the first time this year, please don't wait to test sending the indicators. Please email ncfs@ncosc.gov to request testing of accrual files in a lower environment as soon as possible.
- Capturis agencies should work with Capturis to send accrual indicators when required.
- Accrual indicators can also be updated on the invoice line manually once the invoice is interfaced

Create Invoice from Spreadsheet

- The ADFDI Invoice Upload does allow for upload of the accrual indicators with the invoice information in column EI.



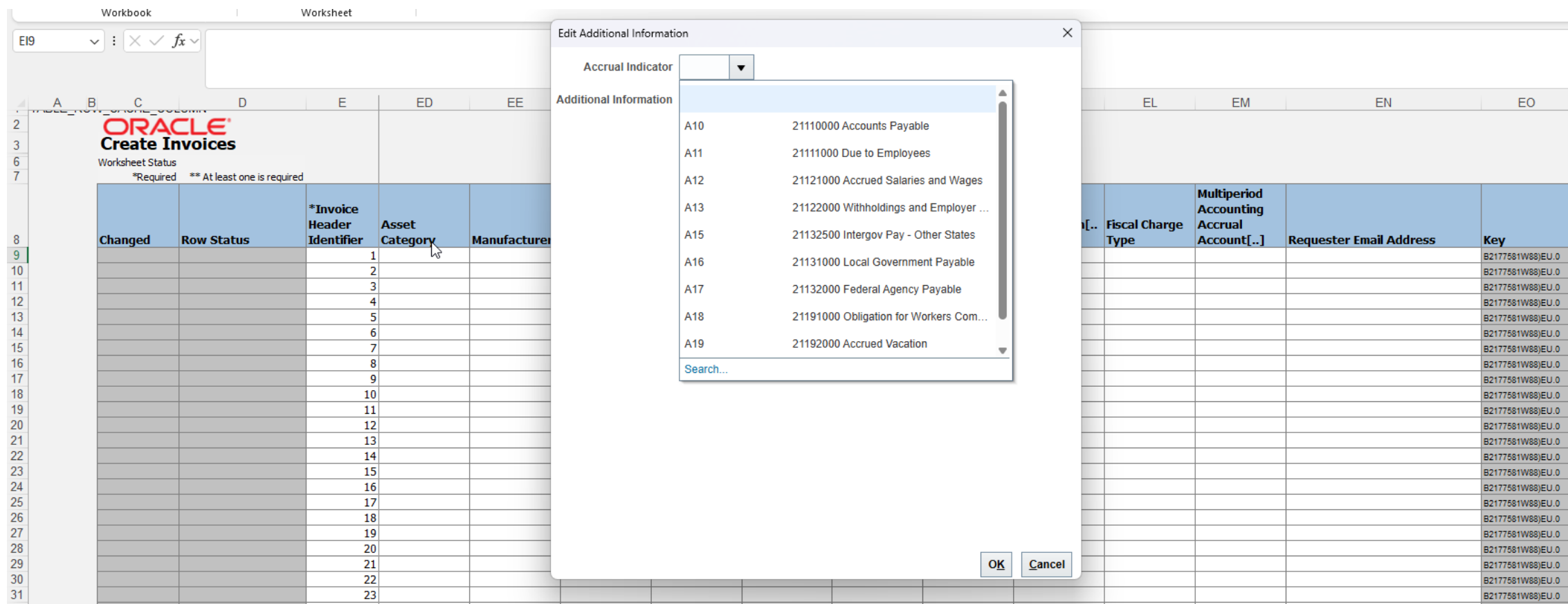
Changed	Row Status	*Invoice Header Identifier	*Business Unit	Import Set	*Invoice Number	*Invoice Currency	*Invoice Amount	*Invoice Date	**Supplier[...]	**Supplier Number	*Supplier Site[...]	Payment Currency	Invoice Type	Description
	Row inserted	1	2B00 DHHS PUBLIC HEA		DGB Test AI	USD	100.00	6/24/2024	MERIDIAN IT INCORPORATE	106498	R.2BPT.02	USD	Standard	
		2											Standard	
		3											Standard	
		4											Standard	
		5											Standard	
		6											Standard	



Changed	Row Status	*Invoice Header Identifier	Asset Category	Manufacturer	Model	Requester	Item ID	Context Value[...]	Additional Information[...]	Project Information[...]	Fiscal Charge Type	Multiperiod Accounting Accrual Account[...]	Requester Email Address	Key
		1												B2177581W88/EU.0
		2												B2177581W88/EU.0
		3												B2177581W88/EU.0

Create Invoice from Spreadsheet

- Double click on column EI, and you will be able to select from a list of valid values.



The screenshot shows the Oracle Create Invoices spreadsheet interface. The 'Edit Additional Information' dialog box is open, displaying a list of valid values for the 'Accrual Indicator' field. The list includes the following items:

Accrual Indicator	Description
A10	21110000 Accounts Payable
A11	21111000 Due to Employees
A12	21121000 Accrued Salaries and Wages
A13	21122000 Withholdings and Employer ...
A15	21132500 Intergov Pay - Other States
A16	21131000 Local Government Payable
A17	21132000 Federal Agency Payable
A18	21191000 Obligation for Workers Com...
A19	21192000 Accrued Vacation

The dialog box also includes a 'Search...' field at the bottom and 'OK' and 'Cancel' buttons at the bottom right. The background spreadsheet shows columns A through EO, with the 'Asset Category' column (EI) being the focus of the dialog box.

Party Payment Interface

- Party Payment Interface INT-AP-030
 - This interface is not set up to receive Accrual indicators
 - Accrual indicators can be added manually to the line after the party payment interfaces or
 - Agencies can use the New NCFS AP Accrual Report to assist in creating a manual journal entry to accrue these. System source is a column in the report to determine what may need a manual journal for accrual from the interface.
 - Agencies should use NC AGY REVERSING ACCR journal category for these manual accruals.
 - This also applies to Party Payments uploaded by OSC as we use the INT-AP-030 interface to process these. Agencies will be responsible for manually adding the accrual indicator on the line or completing a manual journal entry for these invoices.

Party Payment Agency Upload-FBDI

■ Party Payment FBDI Upload

- This is the new process agencies are using up upload party payments.
 - Agencies can include accrual codes on this upload in column DM (line level).
 - ✗ Please be careful not to confuse with column CF which is Attribute 15 at the header level.

CP	CQ	CR	CS	CT	DH	DI	DJ	DK	DL	DM	DN	
Attribute Date 5	Line Number	*Amount	Line Description	Distribution Combination	Line Attribute 10	Line Attribute 11	Line Attribute 12	Line Attribute 13	Line Attribute 14	Line Attribute 15	Line Attribute Number 1	Line At Number
	1	3557.95	PROPERTY DAMAGE	4500-209785-11381041-0000000-0000000-0000-0000000000-000000-0000-000000-00000								
	1	17601.44	PROPERTY DAMAGE	4500-209785-11381041-0000000-0000000-0000-0000000000-000000-0000-000000-00000								
	1	1932.69	PROPERTY DAMAGE	4500-209785-11381041-0000000-0000000-0000-0000000000-000000-0000-000000-00000								
	1	1055.00	PROPERTY DAMAGE	4500-209785-11381041-0000000-0000000-0000-0000000000-000000-0000-000000-00000								
	1	4295.23	PROPERTY DAMAGE	4500-209785-11381041-0000000-0000000-0000-0000000000-000000-0000-000000-00000								
	1	1052.66	BODY SHOP PAYMENT	4500-209785-11381041-0000000-0000000-0000-0000000000-000000-0000-000000-00000								
	1	75.00	PROPERTY DAMAGE	4500-209785-11381041-0000000-0000000-0000-0000000000-000000-0000-000000-00000								
	1	280.00	PROPERTY DAMAGE	4500-209785-11381041-0000000-0000000-0000-0000000000-000000-0000-000000-00000								
	2	100.00	Line 2 Demo	4500-209785-11381041-0000000-0000000-0000-0000000000-000000-0000-000000-00000								

A10
A12

Pcard Interface

■ Pcard Interface from BOA

- Pcard interface will be paused on June 25th. Any invoices interfaced after this date will load in July and will not be accrued to the default accounts.
- Agencies can manually flag lines of the invoice with accrual indicators, or they can use the Pcard Invoice Report RPT-AP-043 to filter for June purchase dates and enter a manual journal for accrual. Agencies should use NC AGY REVERSING ACCR journal category for these manual accruals.

NCFS Fixed Assets



Frank Newsom
NCFS Fixed Assets Lead

North Carolina Financial System
NC Office of the State Controller - OSC

Fixed Asset Accruals-July

- The fixed assets module of NCFS will remain open until midnight July 27th
- Agencies can capitalize assets for invoices keyed through that date
- The fixed assets module will post the accrual (expense and liability) to the accrual ledger only
- For any invoices that have been capitalized during this period agencies will need to remove the Accrual Indicator from the invoice so that the accrual will not be duplicated
- Any asset transfers or asset retirements must be completed in the fixed assets module prior to July 27th. Asset additions and asset adjustments should be completed prior to July 27th, but can be backdated if deemed significant by OSC.

Please note, these significant additions and adjustments completed after July 27th will be reconciling items on your fixed asset reports. Additionally, general ledger entries will be needed in FY25 & FY26 for the accrual ledger to correctly account for these late significant asset additions and adjustments.

Questions



NCFS Contact Information

NCFS Contact Center

ncfs@ncosc.gov

919-707-0795

866-292-4314



NCFS
North Carolina Financial System