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Wednesday, April 30th Paul day for all March CL. Transcriptors to be submitted for approved to CDC All April 2-70th Absolute to count on CDC to approved point on CDC Sharm or Wednesday, April 30th April 2-70th or submitted for approved for 30th CDC approved point on CDC Sharm or Wednesday, April 30th April 2-70th or Sharm or Wednesday, April 30th April 2-70th or Sharm or Wednesday, April 30th April 2-70th or Sharm or Wednesday, April 30th Are asset or Thursday, May 31th Review PPP's after 2-70th Revi	Final day for March Intercompany Transfers to be submitted for approval to OSC	All March IC Transfers should be submitted to OSC for approval prior to 10:25am on Tuesday, April 29th		
Note of the second interest to be submitted for approval to OCC. All April Prints and Disch statements from the second interest to the s	Final day for March ACH & Wire Deposits to be submitted for approval to DST	All March ACH & Wire Deposits to be submitted for approval to DST All March ACH & Wire Deposits should be submitted to DST for approval prior to 9am on Tuesday, April 29th		
All April Payment Process Requests (PPRs) to be submitted for approval to OSC All applications of the Control of the Application of the Compound print in 12 Skm on Wednesday, April 20th - no additional PRS center of the Control of	Wednesday, April 30th			
All parts of February Requests (Private Requests (Private Request) (August Private Regulary 2009) on a Wednesday, April 20th most be privated by 2.00pm on Wednesday, April 20th most be privated by 2.00pm on Wednesday, April 20th most be privated by 2.00pm on Wednesday, April 20th most be privated by 2.00pm on Wednesday, April 20th for enter on Thursday, May 1st	Final day for all March GL Transactions to be submitted for approval to OSC	All March GL Transactions should be submitted to OSC for approval prior to 10:25am on Wednesday, April 30th		
Review PRTs after 2-31gm Terminate all 1995 in ol approved by 1 50gm on Wedensday, April 2008 8 review of Thursday, May 1st Budget Review 8 No. 1 Server/Report Additional Notes: 180 (180 A) Oldsternet interface Recordiction Report 8 (180 A) Oldsternet interface Recordiction Report 1 (180 A) Oldsternet Interface Recordiction Recordiction Record Report 1 (180 A) Oldsternet Interface Recordiction Recording Recordin	All April Payment Process Requests (PPRs) to be submitted for approval to OSC	All April AP PPRs should be submitted to OSC for approval prior to 10:25am on Wednesday, April 30th - no additional PPRs entered on last workday of the month		
Budget Review & Reconcile Allotments from IBIS to NCIS. FIRE IBIS Allotment Menface Reconciliation Report FIRE CLOPE International Properties of the Part of the Control of Management of the Part of the Part of the Control of Management of the Part of the	All approved Check PPRs to be printed by 2:00pm	· · · · · · · · · · · · · · · · · · ·		
Remit to check NCPS Screen/Report Additional Notes: PRR IBS Allotment interface Recordiation Report & Insurant all budget ray allotments for operating & capital budget codes are secontated for and posted in NCPS. Review & Reconcile Budget Appropriators from IBS to NCPS. Review & Reconcile Budget Appropriators from IBS to NCPS. Review & Reconcile Budget Appropriators from IBS to NCPS. Review & Reconcile Budget Appropriators from IBS to NCPS. Review & Reconcile Budget Transfers from IBS to NCPS. REVIEW & Authorised Budget Appropriators, Expenditure & Reconcilete Budget Report (IBS) Review & Reconcile Budget Transfers from IBS to NCPS. Review & Reconcile Budget Transfers from IBS to NCPS. Review & Reconcile Budget Transfers from IBS to NCPS. Review & Reconcile Budget Transfers from IBS to NCPS. Review & Reconcile Budget Transfers from IBS to NCPS. Review & Reconcile Budget Transfers from IBS to NCPS. Review & Reconcile Budget Transfers from IBS to NCPS. Review Requiring Attention to the concilete Budget Indicate the Reconcilete Report (IBS) Review the Requiring Attention to the function of the protect of the located the Reconcilete Report (Institute Institute Ins	Review PPR's after 2:31pm	Terminate all PPR's not approved by 1:00pm on Wednesday, April 30th & re-enter on Thursday, May 1st		
Review & Reconcile Allotments from BIS to NCFS. File Care and Execution Report Enter the Reconciliation Report Enter to Reconciliation Report Enter the Reconciliation	Budget			
FRR ISC Of Allotherest Interface Reconciliation Report Fig. Course for fund cash Balance Report Fig. Course for Security & Reconcile Budget Appropriations from 185 to NCTS. Fig. Course for Malance Report Fig. Course Malance Report Malance Report Fig. Course Malance Malance Report Fig. Course	Items to check	NCFS Screen/Report	Additional Notes:	
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Query for all IC batches with a Transaction Status of Received for the period to be closed. Manage Intercompany Inbound Transactions	Review the New tab for incomplete transactions in the period <u>to be closed</u> .	Intercompany Transactions Overview	processed, the provider should enter the appropriate information and submit to receiver to complete. If there are new batches that are not needed, the user	
Review Requiring Attention tab, Incomplete tab, and Import Errors tab. General Accounting Dashboard Service Accounting	Review the New tab for incomplete transactions in periods <u>already closed</u> .	Intercompany Transactions Overview	IC batches for a period already closed need to be deleted.	
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Ensure Transfers In and Transfers Out net to Zero for the month to be closed. FRR Daily Transfer Report. Transfers out equal. If they do not equal, the most likely candidate is a transfer Report.	Items to check	NCFS Screen/Report	Additional Notes:	
expenditure (00005000) clearing account.	Ensure Transfers In and Transfers Out net to Zero for the month to be closed.	FBR Daily Transfer Report	Filter for the month to be closed and make sure the totals of Transfers in and Transfers out equal. If they do not equal, the most likely candidate is a transfer keyed to the cash account (11120000) instead of the revenue (00004000) or expenditure (00005000) clearing account.	

Ensure all Disbursements contain a Disbursing Account on the Cash Line.	FBR Daily Disbursements (Requisitions) Report	Run report for the range of journal creation dates that would include any transactions for the period to be closed. Filter Effective Date column for the period to be closed. Review Disbursement Account column for blanks. (exclude ones that have already been reversed or corrected.) If any, correct by editing (if not posted), or by reversing and rekeying correctly if already posted.
Review for Unposted Disbursement Journals.		Use filter option to show Unposted journals with approval status not equal to Approved. If any should be posted, complete and request approval. If they are no longer needed, delete the journal.
Ensure all Deposits contain a Depository Account on the Cash Line.	FBR Deposits Report	Run report for the range of journal creation dates that would include any transactions for the period to be closed. Filter the Effective Date column for that period. Review Bank Account Number column for any blanks. (exclude journals that have been previously reversed and corrected.) If any, correct by editing (if not posted), or by reversing and rekeying correctly if already posted.