

# **BENEFITS INFOTYPES**



**JOB AID BEN-5** 

This job aid details the infotype screens utilized by the Benefits module in the Integrated HR/Payroll System. The infotypes covered include:

# Actions (IT0000)

🖲 🖌 Maintain HR Master Data	
🗅 🖉 🗞 🗈 🗗 🗖 🗎 🤽	
	PersA 4601 Cultural Resources CostC 4699999999 CULTURE RESOURC
Basic Personal Data Payroll Benefits	Time Addtl. Personal Data P
Actions S	
Organizational Assignment	From To
Personal Data	OToday OCurr.week
Addresses	O All O Current month
Planned Working Time	O From curr.date O Last week
Basic Pay	O To Current Date O Last month
Family Member/Dependents 🖌 🖌	O Current Period O Current Year
I-9 Residence Status 🖌 🖌	Choose
Additional Personal Data 🖌 🖌	
Direct selection	

The Integrated HR/Payroll System simplifies the processing of complex personnel procedures, such as hiring a new employee, by using what are known as personnel actions. You can use personnel actions to:

- Hire an employee
- Change the organizational assignment of an employee
- Change the employee's pay
- Set an employee's status to early retiree or pensioner
- Document when an employee leaves or re-enters the enterprise

With the Actions infotype (0000), you can display an overview of all the important changes related to an employee, and you can then display the documentation of the most important stages that an employee passes through in your agency or division.

#### FIELD DEFINITIONS

Field Name	Description
Pers. No	The Orbit system-generated unique identifier for the employee
Name	The employee's name
EE group	Employee group identifies an employee's employment status and expresses the relationship between the employee and the State of North Carolina. This field is used by the system to establish rules for calculating leave.
	Examples:
	• A Permanent (Regular)
	• B Probationary
	• C Trainee
	• L Retired
Personnel area	Defined by company code NC01 or NC02, represents the agency or department for whom the EE works. The field code is a four-digit alphanumeric character where the first two digits are the NCAS (North Carolina Accounting System) entity number and the last two digits, if applicable, represent second level entities often referred to a division, otherwise it will be '00'. For example:
	1400 Office of State Controller
	• <b>2200</b> DHHS – Division of Child Development
EE subgroup	Further defines an employee's relationship to the State of North Carolina and used to define Fair Labor Standards Act (FLSA) exempt and non-exempt status, and their full-time or part-time status. This field, in conjunction with the EE group, establishes the type of payroll calculations.
	Examples:
	A0 Exempt, Full-Time
	A1 Exempt, Part-Time
	• A5 Pick-up Firefighters
	A8 Beneficiaries, Applicants, etc.
	B1 Short-Term Disability
Start (date)	Beginning date of the information being viewed.
To (date)	Ending date of the data being viewed; if the information is current, the "end of time" (12/31/9999) will be displayed.
Action Type	Life cycle of an employee, hire, status change, leave, termination, etc. In the Integrated HR/Payroll System, actions sequence the presentation of infotypes to facilitate entry of data.
Reason for Action	The reason for the action.

Field Name	Description	
Employment (status)	There are three employment statuses:	
	Active (also includes LOAs)	
	Inactive (Suspension, Separation Pay Continuation)	
	Withdrawn (Separated)	
Position	Position number associated to the employee's position. A position is described by a job and inherits planned compensation, EEO, AAP and other attributes from a job. A person holds a position.	

## Adjustment Reasons (IT0378)

Create Adjustment Reasons (0378)		
88 🕹		
	nployees PersA 4601 Cultural Resources	
Adjustment Reason Data		
Benefit area	State of NC	
Adjustment reason	New Hire New Student	
	Newly Eligible No longer a Student Nonpayment of Health Pretax to Post tax RIF End SHP Benefits Reduce Hrs No Cobra Retirement Changes Return LOA w/out Lve	

This infotype stores adjustment reasons that determine the changes employees can make to their benefits. The type of adjustment reason is the subtype of the record.

The validity of this record represents the period within which the employee can make changes to benefit elections. Thus, when an employee has one of these infotype records, the system produces a benefit offer in enrollment that is valid for the validity period of this record. The benefit offer allows a restricted set of changes to existing enrollments.

The HR Master Data role will be able to create adjustment reasons for life changing events.

Information

#### Family Member/Dependents (IT0021)

Display Family Member/Dependents (0021)			
6 B 🕹 🔏			
EEGroup A	80001035         Name           SPA Employees         I           FT N-FLSAOT Perm         05/01/2008           To         12/31/9	Marvin Tillman PersA 4601 Cultural Resources Statu Active Chng 06/19/2008 90000044	
Member	Spouse	<ul> <li>Number</li> </ul>	_
Personal data Last name First name Title Gender Birth date SSN Street Addr Line 2 City/State Zip/country	Tillman         Cynthia         • Female         11/02/1966         554-69-8751	Birth name Initials Nationality Ref.Pers.No. Telephone number Separation Date Marital status	
		Challenge	Status
		Disability Disability Date Learned	Student Indicator

A Family Member/Dependent record must exist before employees can include family and related persons as dependents in their benefit plans.

The From field for the begin date of the record must be a date later than the Organizational Assignment (IT0001) record begin date or date of birth of the individual, whichever is the later date.

The Status and Challenge indicators are relevant to COBRA administration. If the person whose details you store here ever becomes eligible for COBRA, this information will define the parameters for COBRA participation.

There are seven entries for the subtype for this infotype including spouse, child, legal dependent, stepchild, divorced spouse, foster child, and court-ordered dependent. These family members are available as dependents.

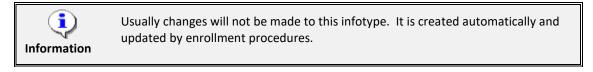
Field Name	Description
Personal data fields	These fields contain the personal data of the family member or dependent. Please note the use of the following fields:
	<i>Reference Personnel Number for Family Member</i> - You can use this field to enter the testator's personnel number for pension payments to surviving dependents or the reference number of a family member to be used for storing additional data in the system.
Challenge (indicator)	Disability
	Set this indicator if the family member is disabled. You can also indicate whether the person is partially or totally disabled by entering a percentage in the % field.
	When you set this indicator and create a new record for infotype Fiscal Data B (0101), the corresponding field in IT0101 is updated accordingly. You can either confirm this value or change it. Note that only the value in IT0101 has an impact on the tax calculation.
	Example:
	The Nr. of disabled children field in IT0101 is automatically filled in with <b>1</b> if you have specified that your child is disabled.
Disability date	The date of determination of disability status
Learned	The date the State of North Carolina learned of the disability status
Status (Student indicator)	The Status and Challenge indicators are relevant to for dependent children over 19 years old who are full-time students or for dependent children over 19 years old or 26 years old who are medically disabled. When these indicators are checked, the system allows the dependent to continue to be eligible for health plans.

# FIELD DEFINITIONS

# FSA Plans – Overview (IT0170)

Display Flexible Spending Accounts (0170)		
6 B 🚨		
EEGroup A SPA Employees EESubgroup A1 FT N-FLSAOT Perm	me Marvin Tillman PersA 4601 Cultural Resources Statu Active /31/9999 Chng 08/20/2009 01668850 Care FSA	
	oyee contribution	
General plan data		
Benefit area NC State of N	c	
Plan type DCAR Depend	ent Care	
Benefit plan DCSA NC Flex	Dependent Care FSA	
Planning Parameters		
Employer FSA Contr.		

This infotype stores details of the Flexible spending accounts (FSAs) in which the employee is enrolled. For each FSA in which the employee participates, a separate record exists.



Plan data 🛛 Admini	istration Employee contribution
General plan data	
Benefit area	NC State of NC
Plan type	DCAR Dependent Care
Benefit plan	DCSA NC Flex Dependent Care FSA
Planning Parameters	
Employer FSA Contr.	

The Plan data tab shows how the plan fits into your benefit structure. It stores the employer contribution rule variant for the plan.

Plan data Administration Employee contribution		
Eligible on	02/01/2008	
Elig. override		
Participation date	02/01/2008	
Type of enrollment	Using an adjustment reason	
Adjustment reason	Health Ins for Baby	

The Administration data tab is created by the system at enrollment. It shows the eligibility status for the plan.

Plan data Administra	tion Employee contribution
Annual pre-tax contribution	1
Contribution	3,900.00 USD

The Employee contribution tab shows the annual pre-tax contribution made on regular payroll runs.

# General Benefits Data (IT0171)

Display General Benefits Information (0171)		
6 6 2		
Personnel No 80001035	Name	Marvin Tillman
EEGroup A SPA Employees	PersA	4601 Cultural Resources
EESubgroup A1 FT N-FLSAOT P	erm Statu	Active
Start 01/01/2008 to	12/31/9999	Chng 06/17/2008 ECATT
General Benefits Information		
Benefit area NC	State of NC	
1st Program Grouping FULL	Full Benefits Elg	
2nd Program Grouping B014	Reg State Employe	es

This record is essential for benefits processing. An employee must have a General Benefits Information record before enrolling in a benefits plan.

#### FIELD DEFINITIONS

Field Name	Description
Benefits area	This field specifies the highest-level subdivision of benefits data which is State of North Carolina. Always select <b>NC</b> for State of North Carolina.
1 <sup>st</sup> Programming Grouping	A first program grouping is a means of identifying a group of employees with common characteristics in order to determine on a high level the benefit program available for that group (macro-eligibility). The system

Field Name	Description	
	sorts employees into first program groupings during processing, according to the corresponding feature. These three groups have been defined:	
	• FULL – Full Benefits Eligible	
	• BNR – Benefits no retirement	
	• NOB – No benefits	
2 <sup>nd</sup> Programming Grouping	A second program grouping is a means of identifying a group of employees with common characteristics in order to determine on a high level the program of benefit plans available for that group (macro-eligibility). The system sorts employees into second program groupings during processing, according to the corresponding feature. Fourteen agency/department groups have been identified.	

# Health Plans – Overview (IT0167)

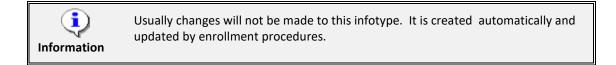
Display Health Plans (0167)		
6 B 🔏		
Start 01/01/201	SAOT Perm Statu Active 1 to 12/31/9999 Chng 09/01/2011 01346009 ex Cancer Insurance	
General plan data		
Benefit area	NC State of NC	
Plan type	CANC Cancer Plan	
Benefit plan	CANC NC Flex Cancer Insurance	
Health Plan Option	CHIG Cancer High Option	
Dependent Coverage EE Employee Only		
Planning Parameters		
Cost Rule Variant	CHEE Cancer High Opt EE Only Cost	

This infotype stores details of the health plans in which the employee is enrolled. For each health plan in which the employee participants, a separate record exits. The following four subtypes have been defined:

- CANC Cancer
- **DENT** Dental
- MEDI Medical
- VIS Vision

The tabs being used by the Integrated HR/Payroll System are:

- Plan data
- Administration
- Costs
- Dependents
- The Additional data tab is not being used by the Integrated HR/Payroll System.



Plan data Adminis	tration Costs Dependents Ad
General plan data	
Benefit area	NC State of NC
Plan type	CANC Cancer Plan
Benefit plan	CANC NC Flex Cancer Insurance
Health Plan Option	CHIG Cancer High Option
Dependent Coverage	EE Employee Only
Planning Parameters	
Cost Rule Variant	CHEE Cancer High Opt EE Only Cost

The *Plan* data tab shows how the plan fits into your benefit structure. It stores the cost rule variant for the plan.

Field Name	Description	
Benefits area	Specifies the highest-level subdivision of benefits data, which is the State of North Carolina.	
Plan type	Specifies a customer-defined subdivision of a plan category. The plan type determines the subtype of the infotype created for a plan. An employee can participate in only one plan of each plan type at any time. The categories are	
	Cancer care	
	Vision care	
	Dental care	
	Medical care	
Benefit plan	A four-character identifier for the benefit plan	
Health Plan Option	The health plan options represent the choices an employee can make about different services within a health plan.	

Field Name	Description	
	Example:	
	The following are medical health plan options:	
	• SMCB – Smart Choice Basic 70/30	
	• SMCC – Smart Choice Standard 80/20	
	• SMCP – Smart Choice Plus 90/10	
Dependent Coverage	This is the scope of dependent coverage. It shows which of the employee's dependents are covered under the health plan.	
	For example, the dependent coverage options for the SMCB (Smart Choice Basic 70/30) medical plan are	
	• EE = Employee	
	• <b>EE+C</b> = Employee and Child or Children	
	• <b>EE+S</b> = Employee + Spouse	
	• <b>EESF</b> = Employee and family (Spouse required)	
	<b>NOTE:</b> The dependent coverage options that are displayed will be specific to the selected health plan option.	
Cost Rule Variant	A cost variant is a group of settings that determine which criteria influence the cost of a plan for an employee and how employees are grouped for the calculation of cost.	

Plan data 🛛 Administra	ation Costs Dependents Addition;		
Participation data			
Eligible on	02/01/2008		
Elig. override			
Participation date	02/01/2008		
Type of enrollment	Using an adjustment reason		
Adjustment reason	New Hire		
Evidence of insurability			
Statement Required	End of Grace Period		
🔲 Insurability Proven			

The *Administration* tab is created by the Integrated HR/Payroll System at enrollment. It shows the status of evidence of insurability requirements for a health plan. Only Cancer and Life Insurance requires evidence of insurability.

**NOTE**: If an employee wants to add Cancer, change from the low Cancer option to the high Cancer option, or add Life Insurance over \$100K, during an open enrollment period not associated with his or her new hire action, an adjustment reason is needed.

Plan data Administration Costs Dependents Additional data				
Calculated costs				
Period	Monthly	•	Calculation Date	11/16/2011
Employee costs	15.68	USD	Deductions Pre-Tax	
Additional Post-Tax	0.00	USD		
Employer credit	0.00	USD	Credits Allowed	
Provider Cost	15.68	USD	Imp.income	0.00 USD
Individual employee costs				
Period	Monthly	-		
Alternative Cost Amt	0.00		Bonus Cost	0.00

The *Costs* tab shows the automatically generated employer and employee plan costs. The Integrated HR/Payroll System controls the cost information.

*Important note*: For employees assigned to the biweekly pay period, as denoted in the Payroll Status field, the cost displayed by the system in this tab is calculated for 26 bi-weekly pay periods per year. The State's actual calculation of cost is based on a 24 bi-weekly pay periods per year. In other words, this tab does not display the actual costs.

Select.	Name	Type of depend	ID number	Birth date
	Cynthia Tillman	Spouse	554-69-8751	11/02/196
	Marvin Jr Tillman	Child	556-49-7785	01/25/200
	Charles Tillman	Child	457-88-9152	05/12/198
	Tiffany Tillman	Child	556-48-7989	08/15/200

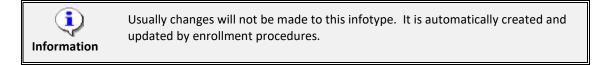
The **Dependent** tab lists the possible dependents for the plan. The dependents chosen by the employee are marked here in the Select indicator.

# Insurance Plans – Overview (IT0168)

Display Health Plans (0167)			
6 6 2			
	Name     Marvin Tillman       ployees     PersA     4601       Cultural Resources     SAOT Perm     Statu       Active     Active       1     to     12/31/9999   Chng 09/01/2011 01346009		
Plan CANC NC Flex Cancer Insurance Plan data Administration Costs Dependents Additional data			
General plan data			
Benefit area	NC State of NC		
Plan type	CANC Cancer Plan		
Benefit plan	CANC NC Flex Cancer Insurance		
Health Plan Option CHIG Cancer High Option			
Dependent Coverage EE Employee Only			
Planning Parameters			
Cost Rule Variant	CHEE Cancer High Opt EE Only Cost		

This infotype stores details of the insurance plans in which the employee is enrolled. The two subtypes are Life insurance and AD&D.

For each insurance plan in which the employee participates, a separate record exists. The infotype is used for payroll and for evaluations of employee benefits data.



Plan data Administ	tration Costs Dependents A
Concerning the state	
General plan data	
Benefit area	NC State of NC
Plan type	CANC Cancer Plan
Benefit plan	CANC NC Flex Cancer Insurance
Health Plan Option	CHIG Cancer High Option
Dependent Coverage	EE Employee Only
Planning Parameters	
Cost Rule Variant	CHEE Cancer High Opt EE Only Cost

The *Plan* data tab shows how the plan fits into your benefit structure. It stores the cost and coverage rule variants for the plan.

Field Name	Description	
Benefits area	Specifies the highest-level subdivision of benefits data, which is the State of North Carolina.	
Plan type	<ul> <li>Specifies a customer-defined subdivision of a plan category. The plan type determines the subtype of the infotype created for a plan. An employee can participate in only one plan of each plan type at any time. The categories are</li> <li>Life insurance</li> <li>AD&amp;D</li> </ul>	
Benefit Plan	A four-character identifier for the benefit plan	
Insurance Option	<ul> <li>This is the insurance plan option, within the insurance plan.</li> <li><i>Example</i></li> <li>The AD&amp;D has 24 options, which the employee selects the desired coverage from.</li> </ul>	
Coverage Variant	A coverage variant is a group of settings that determine which criteria influence plan coverage for an employee and how employees are grouped for the calculation of coverage amounts.	
Cost Rule Variant	A cost variant is a group of settings that determine which criteria influence the cost of a plan for an employee and how employees are grouped for the calculation of cost.	

Plan data 🖉 Administr	ration Costs Dependents Addition
Participation data	
Eligible on	02/01/2008
Elig. override	
Participation date	02/01/2008
Type of enrollment	Using an adjustment reason
Adjustment reason	New Hire
Evidence of insurability	
Statement Required	End of Grace Period
Insurability Proven	

The *Administration* tab is created by the system at enrollment. It shows the evidence of insurability requirements for the plan.

	No Insuran	nce Coverag	e Tab	
	(Source doc pg 26)			
Plan data Administr	ation Costs	Depende	nts Additional data	
Calculated costs				
Period	Monthly	•	Calculation Date	11/16/2011
Employee costs		15.68 USD	Deductions Pre-Tax	
Additional Post-Tax		0.00 USD		
Employer credit		0.00 USD	Credits Allowed	
Provider Cost		15.68 USD	Imp.income	0.00 USD
Individual employee costs				
Period	Monthly	-		
Alternative Cost Amt		0.00	Bonus Cost	0.00

The *Costs* tab shows the automatically generated employer and employee plan costs.

**NOTE:** When an EOI is pending, the additional coverage amount will display in the Alternative Coverage field.

Plan data Administration Costs Dependents Additional data				
Select.	Name	Type of depend	ID number	Birth date 🎹
	Cynthia Tillman	Spouse	554-69-8751	11/02/196 🔒
	Marvin Jr Tillman	Child	556-49-7785	01/25/200
	Charles Tillman	Child	457-88-9152	05/12/198
	Tiffany Tillman	Child	556-48-7989	08/15/200

The *Dependents* tab shows the possible beneficiaries for the plan and the payout percentage chosen by the employee.

#### Miscellaneous Plans (IT0377)

Display Miscellane	eous Plans (037)	7)	
🔁 🖻 🤽			
Personnel No     80001035       EEGroup     A     SPA Emp       EESubgroup     A1     FT N-FLS.       Start     08/01/2011	AOT Perm State	u Active	
Plan PPO1 PPO-Si Plan data Administra	mart Choice PrePaid Plan tion Costs/credits		
General plan data			
Benefit area	NC State of NC		
Plan type	MED Hith Pin PrePd		
Benefit plan	Benefit plan PPO1 PPO-Smart Choice PrePaid Plan		
Option miscel. plan CST9 SMCC PrePaid EE+CHLD			
Planning Parameters			
Cost Rule Variant	CST9 SMCC EE + CHILD		

The Miscellaneous Plans infotype is created automatically when an employee enrolls in an SHP (State Health Plan) as the mechanism to collect the prepaid premium for the first enrollment month. For example, if an employee is hired 6/19/11 and has selected to start the SHP plan on 8/01/11, then the validity dates for this infotype will be 7/01/11 to 07/31/11 to collect the prepaid premium for the first month of enrollment in the plan. Subsequent premiums will occur automatically as a payroll deduction.

This infotype is created automatically through a nightly batch processing job based on that day's enrollment.

Usually you should not need to make any changes to this infotype. It is automatically created and updated by enrollment procedures.

Information

#### Savings Plans – Overview (IT0169)

Display Savings Plan	s (0169)	
6 B 🚨		
Personnel No 80001035	Name	Marvin Tillman
EEGroup A SPA Employee	es PersA	4601 Cultural Resources
EESubgroup A1 FT N-FLSAOT	Perm Statu	Active
Start 01/01/2008 t	0 12/31/9999	Chng 06/20/2008 90000044
Plan TSER TSERS - Re	tirement Plan Regular contrib.	Bonus contribution Benefi
General plan data		
Benefit area NC S	tate of NC	
Plan type RET	Retirement Plan	
Benefit plan TSER	Signal Section Section Section 1997	Plan
Planning Parameters		
EE Contr. Variant TSER	TSERS EE Contributi	0
ER Contr. Variant	TSERS ER Contributi	0
Vesting rule		
Investment Group	]	

This infotype stores details of the savings plans in which the employee is enrolled. For each savings plan in which the employee participates, a separate record exists. The infotype is used for payroll and for evaluations of employee benefits data.

The State of North Carolina offers these voluntary saving plans: 401(k), 401(k) Roth, 403b for some agencies and 457.

The State of North Carolina offers these retirement plans:

- **TSERS** (Teachers' and State Employee Retirement System
- LEORS (Law Enforcement Officer Retirement System)
- CJRS (Consolidated Judicial Retirement System)
- **ORP** (Optional Retirement Plan) only at NC School of Science and Math



Usually changes will not be made to this infotype. It is automatically created and updated by enrollment procedures.

Plan data Administ	ration Regular contrib. Bonus co
( <b>-</b>	
General plan data	
Benefit area	NC State of NC
Plan type	RET Retirement Plan
Benefit plan	TSER TSERS - Retirement Plan
Planning Parameters	
EE Contr. Variant	TSER TSERS EE Contributio
ER Contr. Variant	TSER TSERS ER Contributio
Vesting rule	
Investment Group	

The *Plan* data tab shows how the plan fits into your benefit structure. It stores the contribution rule variants, vesting rules, and investment group for the plan.

Field Name	Description
Benefits area	Specifies the highest-level subdivision of benefits data, which is the State of North Carolina.
Plan type	<ul> <li>Specifies a customer-defined subdivision of a plan category. The plan type determines the subtype of the infotype created for a plan. An employee can participate in only one plan of each plan type at any time. The categories are</li> <li>Life insurance</li> <li>AD&amp;D</li> </ul>
Benefit Plan	A four-character identifier for the benefit plan
EE Contribution Variant	An employee contribution variant is a group of settings that determine which criteria influence an employee's contribution to a plan and how employees are grouped for the calculation of contribution amounts.
ER Contribution Variant	An employer contribution variant is a group of settings that determine which criteria influence an employee's contribution to a plan and how employees are grouped for the calculation of contribution amounts.
Vesting rule	This is the name of the vesting rule. Under each vesting rule there are vested portions.
Investment group	The investment group represents several investments. You can then assign an investment group to a Savings plan, to provide the investment choices for employees.

Plan data Admin	istration Regular contrib. Bonus
Eligible on	01/01/2008
Elig. override	
Participation date	
Type of enrollment	Manually

The Administrative data tab is created by the system at enrollment. It shows the eligibility status for the plan.

Plan data Administration Regular contrib. Bonus contribution Benefi				
Pre-tax contribution Post-tax contribution				
Amount 0.00 Percentage 6.00 Units 0 Pre-Tax Rollover	Amount 0.00 Percentage 0.00 Units 0 Start Post-Tax Contributions Immediately			
Reference period for contributions       Period				

The *Regular contribution* tab shows the contribution made on regular payroll runs.

Plan data Administration Regular c	contrib. Bonus contribution Benefi
Pre-tax contribution	Post-tax contribution
Amount 0.00	Amount 0.00
Percentage 6.00	Percentage 0.00
Units 0	Units 0
Pre-Tax Rollover	Start post-tax contributions immediately

The *Bonus* contribution tab shows the contribution made only on a bonus payroll run.

The following tabs on the Savings Plans infotype are not being used by the Integrated HR/Payroll System:

- Beneficiaries tab
- Investments tab
- Additional data

#### Supplemental Benefits

Agency-specific benefits will be processed using one of these two payroll infotypes:

**Recurring Payments/Deductions, IT0014** - You can enter an amount and/or a value and a unit of measurement for a wage type that is always paid or deducted during payroll accounting. Recurring Payments or deductions are wage elements that are not paid or deducted in every payroll period. In contrast to additional payments, recurring payments/deductions are paid or deducted with a defined periodicity.

Display Recurrin	g Paymen	ts/Deduc	tions (0014	9
6 6 🙎				
	nployees	ame PersA Statu 2/31/9999	Marvin Tillman 4601 Cultural Res Active Chng 06/18/200	sources
Statt  04/01/20	00 10 1	2/ 31/ 3333	ching  00/10/200	0000044
Recurring Payments/Dedu	ctions			
Wage Type Amount	1500 Cell P	50.00 USD	ent	
Number/unit	0.00			
Assignment Number	919-744-556	4		
Reason for Change				
Payment dates				
Payment model 1st payment period	00 or	1st payment (	date	
Interval in periods	00	Interval/Unit	0	

Additional Payments, IT0015 - You can store an amount and/or a value and a unit of measurement that should be paid or deducted in a certain period by Payroll. Additional payments are wage elements which are not paid or deducted in every payroll period in contrast to recurring payments and deductions which are paid or deducted within a defined period.

Create Additional Payments (0015)		
6 6 🚨 🧩		
	mployees	Marvin Tillman PersA 4601 Cultural Resources
EESubgroup A1 FT N-FLSAOT Perm Statu Active Additional Payments		
Wage Type Amount Number/unit		USD Ind.val.
Date of origin Default Date	09/30/2011	
Assignment Number Reason for Change		



For more information about maintaining these infotypes, please refer to the *PY300* - *Maintain Payroll* course.